

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**September 20, 2017**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:00 pm. President Jacoby took roll call and the following members of the Board responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Rebecca Sterner-Ulsh
- Mr. Kevin Weiser
- Mrs. Jennifer Stoyer
- Mrs. Crystal McGarry  
-Absent personal
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Mrs. Lorraine Felker
- Visitor(s):
  - Mr. Jay Newswanger
  - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held August 16, 2017. Mr. Felty moved to dispense further reading of the minutes. On motion of Mrs. Hess, seconded by Mrs. Stoyer, the motion was approved. Vote carried unanimously.

The receipt of Tax Collectors and Realty Transfer Taxes in the amount of \$11,976.99 after a 2% commission deduction of \$244.43 for August were presented by Mr. Jacoby and any questions by the Board to be presented to Mrs. Umphrey. On motion of Mr. Felty, seconded by Mrs. Hess, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments and there were none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met September 13, 2017. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Kevin Weiser

Also present were:

- Visitors:
  - Mrs. Jane Gordon
  - Mrs. Lisa Hartz
  - Ms. Rhonda Johnson
  - Mr. Jay Newswanger
  - Mrs. Kaye Schwenk
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matt Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Dr. Sarah Yoder
- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the appointment of Mr. Hunter Moyer and Ms. Nanette Wagner as Weight Room Supervisors at the contracted rate.
2. The Committee recommends purchasing Under Armour baseball uniforms from Schuylkill Valley Sports, Inc. The lowest quote for 40 uniforms was \$6,110.00.
3. The Committee recommends purchasing Under Armour girls basketball uniforms from Schuylkill Valley Sports, Inc. The lowest quote for 25 uniforms was \$4,800.00.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved Items 1 through 3. Roll call vote: All voted aye.

4. Mrs. Umphrey updated the board regarding the 36 girls soccer uniforms ordered from Schuylkill Valley Sports, Inc. costing \$2,844.00. The uniforms were received prior to the start of season.
5. Mr. Buffington updated the board with fall sports sign-ups. The first day of the fall season begun August 14, 2017.
6. The Committee recommends the following facilities requests for approval:

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved Item 6. Facilities request. Motion carried unanimously.

7. The following facilities request from Steve Spolski is recommended for approval:

#### **CANES Youth Boys & Girls Basketball**

<u>Event</u>	<u>Location</u>	<u>Dates &amp; Times</u>
<u>Practice</u>	EC Gym/	Mon....Nov 13, 2017 6:30pm-8:30pm

(3 & 4 Grade  
Boys & Girls)

Wed....Nov 15, 2017 6:30pm-8:30pm  
Mon....Nov 20, 2017 6:30pm-8:30pm  
Mon....Nov 22, 2017 6:30pm-8:30pm

Practice  
(5 & 6 Grade  
Boys & Girls)

MS Gym

December, January & February, two days per  
week based on school-related schedules.

Games

EC Gym/  
MS Gym

Saturdays - 3:00pm-8:30pm

Dec 9, 2017    Jan 6, 2018    Jan 27, 2018  
Dec 16, 2017    Jan 13, 2018    Feb 3, 2018

The School Board, on motion of Mrs. Hess, seconded by Mr. Felty, approved Item 7.  
Facilities request. Motion carried unanimously.

8. The following facilities usage are requested by BJ Folk, Manager of the Schuylkill  
Haven Recreation Department:

<u>Event</u>	<u>Location</u>	<u>Dates &amp; Times</u>	<u>Proceeds</u>
Cully Classic Basketball Tournament (Boys)	Middle School Gym/Cafeteria & Hallway	Fri....Feb. 9, 2018 5:00pm-10:00pm Sat....Feb. 10, 2018 8:00am-10:00pm Sun...Feb. 11, 2018 12:00pm-10:00pm	Community Fireworks
Haven HoopFest Basketball Tournament (Girls)	Middle School Gym/Cafeteria & Hallway	Fri....Feb. 16, 2018 5:00pm-10:00pm Sat....Feb. 17, 2018 8:00am-10:00pm Sun...Feb. 18, 2018 12:00pm-10:00pm	Community Fireworks

As a service to the community, the Committee recommends approval to split the cost  
of custodial fees between the district and the Recreation Department.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved Item 8.  
Facilities request. Motion carried unanimously.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met September 13, 2017. In attendance were Directors:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Rebecca Sterner-Ulsh
- Mr. Kevin Weiser
- Mrs. Jennifer Stoyer
- Mrs. Crystal McGarry  
-Absent personal
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Supv. Buildings & Grounds Mr. Ken Albitz
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Shawn Fitzpatrick
- Visitor(s):
  - Mr. Jay Newswanger
  - Ms. Shea Singley

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the appointment of Ms. Julie Legatko, Cafeteria Aide employee at the contracted probationary rate effective August 28, 2017.
2. The Committee recommends the appointment of Ms. Carolyn Hagg, Cafeteria Aide employee at the contracted probationary rate effective August 31, 2017.
3. The Committee recommends adding Ms. Donna Moyer to the Custodian/Maintenance substitute roster for the 2017-18 school year effective with the completion of all required paperwork.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Strauch, approved Items 1. through 3. Roll call vote: All voted aye.

4. Mr. Albitz updated the board with the completion of the exterior lighting project. The Committee recommends payment to Hirneisen Electric, Inc. for the amount of \$145,951.20.
5. The Committee recommends payment of the AEM invoice for \$711.57. These costs oversee the Lighting Base Replacement project which includes architectural, engineering, and expenses as presented.
6. The Committee recommends approval to contract for the transportation of school students with R&J Transportation for school years 2017-2018 and 2018-2019 as presented.

7. The Committee recommends approval to contract with R&J Transportation for Extra-Curricular Activities for school year 2017-2018 as presented.

The School Board, on motion of Mrs. McGoey, seconded by Mr. Weiser, approved Items 4. through 7. Roll call vote: All voted aye.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met September 13, 2017. In attendance were Directors:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Rebecca Sterner-Ulsh
- Mr. Kevin Weiser
- Mrs. Jennifer Stoyer
- Mrs. Crystal McGarry  
-Absent personal
- Administrator(s) listed below:
  - Mr. Matt Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Shawn Fitzpatrick
- Visitor(s):
  - Mr. Jay Newswanger
  - Ms. Shea Singley

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Acceptance of the resignation of Mrs. Laurie Gosch as Highly Qualified Paraprofessional effective August 21, 2017.
2. Acceptance of the resignation of Ms. Dawn Barger as Highly Qualified Paraprofessional effective August 22, 2017.
3. The Committee recommends adding Ms. Angie Matz to the Cafeteria Aide and Paraprofessional substitute rosters for the 2017-18 school year effective with the completion of all required paperwork.
4. Acceptance of the resignation of Mr. Kyler Burke as long-term substitute for the high school Social Studies position effective September 5, 2017.

The School Board, on motion of Mr. Felty, seconded by Mrs. Stoyer, approved Items 1., 2., and 4. Motion carried unanimously.

5. The Committee recommends the appointment of Ms. Abby Blakeney as long-term substitute for the high school Social Studies position at the contracted rate effective with the completion of all required paperwork.
6. The Committee recommends the appointment of Ms. Rachel Hain as long-term substitute for the high school English position at the contracted rate effective with the completion of all required paperwork.
7. The Committee recommends the appointment of Ms. Emma Whelski as Highly Qualified Paraprofessional at the contracted rate effective with the completion of all required paperwork.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved Items 3., 5., 6., and 7. Roll call vote: All voted aye.

8. The Committee recommends approval of the unpaid leave request for 2 days, December 5 and 6, 2017, by Mrs. Lauren Zimmerman for personal reasons.
9. The Committee recommends approval of the unpaid leave request for 2 days, November 16 and 17, 2017, by Ms. Charlotteann Petlansky for personal reasons.
10. The Committee recommends the first reading of revised Policy 707 Use of School Facilities.

The School Board, on motion of Mr. Felty, seconded by Mrs. Stoyer, approved the first reading of revised Policy 707 Use of School Facilities. Motion carried unanimously.

11. Mrs. Umphrey informed the board the district is in compliance with the Individuals with Disabilities Education Act (IDEA) as presented.
12. Administration reported to the board of directors their monthly school board reports. Various topics including, but not limited to, student achievements and activities, community service, and professional development.
13. The FMLA leave request extension of Employee #38892 from November 1, 2017, until the first day of the third marking period (on or about January 15, 2018) is recommended for approval.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved Items 8, 9, and 13. Motion carried unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mr. Felty:

The Finance Committee met September 13, 2017. In attendance were Directors:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Rebecca Sterner-Ulsh
- Mr. Kevin Weiser
- Mrs. Jennifer Stoyer
- Mrs. Crystal McGarry  
-Absent personal
- Administrator(s) listed below:
  - Mr. Matt Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Shawn Fitzpatrick
- Visitor(s):
  - Mr. Jay Newswanger
  - Ms. Shea Singley

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Mrs. Umphrey informed the Committee with the 2016-17 Audit Update. The auditors will be returning in October to complete this effort.
2. Mrs. Umphrey informed the board that there is a lot of uncertainty for the current year's education subsidy funding due to the lack of a completed 2017-2018 state budget.
3. The bills for the month of September were presented and recommended for payment.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved payment of bills for the month September. Roll call vote: All voted yes.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Dr. Fitzpatrick:

Dr. Fitzpatrick presented a plaque of appreciation from the Schuylkill Hose Co. #2. The plaque was presented in appreciation of the district's generosity and kindness in support of the 63<sup>rd</sup> annual SC volunteer fireman's association convention, September 16, 2017.

Meeting adjourned with motion by Mr. Felty, second by Mrs. Ulsh at 6:25 pm.

Respectively submitted,

Eric R. Felty  
School Board Secretary

Jmg

**TENTATIVE**  
**Facilities Requests**  
**September 2017**

SUBJECT	LOCATION	START	#	END
TENTATIVE: Boys Basketball pre-season strength training	HS Weight Room (Mon&Tues until Oct 18)	Mon 9/11/2017 3:00 PM		Mon 9/11/2017 4:00 PM
TENTATIVE: Boys Basketball pre-season practice	MS Gym (Wed & Thurs until Nov 15)	Wed 9/13/2017 3:00 PM		Wed 9/13/2017 4:45 PM
TENTATIVE: Cheerleader Big Sister Night	Rotary Field (free admission)	Fri 9/15/2017 6:00 PM		Fri 9/15/2017 9:30 PM
TENTATIVE: Midget Football recognition	Rotary Field (free admission)	Fri 9/22/2017 7:00 PM		Fri 9/22/2017 9:00 PM
TENTATIVE: Water Rescue & Dive Recovery Team	Swimming Pool	Sat 9/23/2017 9:00 AM		Sat 9/23/2017 12:00 PM
TENTATIVE: Youth Soccer recognition	Rotary Field (free admission)	Tue 9/26/2017 6:00 PM		Tue 9/26/2017 6:30 PM
TENTATIVE: Biddy Wrestling registration	Elementary Center Lobby	Wed 10/11/2017 7:00 PM		Wed 10/11/2017 8:00 PM
TENTATIVE: Water Rescue & Dive Recovery Team	Swimming Pool	Sat 10/14/2017 9:00 AM		Sat 10/14/2017 12:00 PM
TENTATIVE: Water Rescue & Dive Recovery Team	Swimming Pool	Sat 11/4/2017 9:00 AM		Sat 11/4/2017 12:00 PM
TENTATIVE: Biddy Wrestling registration	Elementary Center Lobby	Thu 11/9/2017 7:00 PM		Thu 11/9/2017 8:00 PM
TENTATIVE: Biddy Wrestling parent meeting	Classroom 102	Wed 11/22/2017 6:00 PM		Wed 11/22/2017 7:30 PM
TENTATIVE: Track & Field off-season workout	MS Gym/Rotary Field (Tue&Thur, Nov-Feb)	Wed 11/22/2017 6:00 PM		Wed 11/22/2017 8:00 PM
TENTATIVE: Biddy Wrestling parent meeting	Classroom 102	Wed 12/20/2017 6:00 PM		Wed 12/20/2017 7:30 PM
TENTATIVE: Biddy Wrestling parent meeting	Classroom 102	Wed 1/17/2018 6:00 PM		Wed 1/17/2018 7:30 PM
TENTATIVE: SH Recreation practice & games	MS Gym (Saturdays Nov 18-Feb 3)	Sat 2/3/2018 12:00 PM		Sat 2/3/2018 6:00 PM
TENTATIVE: Family Movie Night (HS Student Council)	Zwerling Auditorium	Fri 2/9/2018 6:00 PM		Fri 2/9/2018 9:00 PM
TENTATIVE: Biddy Wrestling parent meeting	Classroom 102	Wed 2/21/2018 6:00 PM		Wed 2/21/2018 7:30 PM
TENTATIVE: Biddy Wrestling parent meeting	Classroom 102	Wed 2/21/2018 6:00 PM		Wed 2/21/2018 7:30 PM

9/20/2017 10:32 AM