

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
December 6, 2018

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 5:51 pm. Secretary Felty took roll call and the following board members responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Bud Runkle
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Rebecca Sterner-Ulsh
- Mrs. Jennifer Stoyer
- Mrs. Crystal McGarry
(personal absence)
- Administrator(s) listed below:
 - Mr. Matthew Buletza
 - Mr. Matthew Horoschak
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick
- Visitor(s):
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Harty
 - Ms. Rhonda Johnson
 - Mr. Jay Newswanger
 - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held November 15, 2017. Mr. Felty moved to dispense further reading of the minutes. On motion of Mr. Felty, seconded by Mrs. Strauch. Roll call vote. Motion carried unanimously.

The Report of the Treasury will be presented next month.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments in which there were none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

A. Student Activities – Mrs. Hess

The Student Activities Committee met December 6, 2017. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

➤ Mr. Bud Runkle

Also present were:

➤ Visitors:

Mrs. Jane Gordon
Mr. Chuck Grabusky
Mrs. Lisa Hartz
Ms. Rhonda Johnson
Mr. Jay Newswanger
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matthew Buletza
Mr. Matthew Horoschak
Dr. Susan Morgan
Mr. Ken Rossi
Mr. Dennis Siket
➤ Athletic Director Mr. Scott Buffington
➤ Solicitor Attorney James Caravan
➤ Business Manager Mrs. Kim Umphrey
➤ Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.
2. Acceptance of the resignation of Ms. Marci Luckenbill as Volleyball Head Coach.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved Items 1 & 2. Motion passed.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

B. School Plant – Mrs. McGoey

The School Plant Committee met December 6, 2017. In attendance were Directors:

➤ Mrs. Diana McGoey
➤ Mrs. Crystal McGarry
➤ Mrs. Jennifer Stoyer
➤ Mr. Bud Runkle

Also present were:

➤ Visitors:

Mrs. Jane Gordon
Mr. Chuck Grabusky
Mrs. Lisa Hartz
Ms. Rhonda Johnson
Mr. Jay Newswanger
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matt Buletza
Mr. Matt Horoschak
Dr. Susan Morgan
Mr. Ken Rossi
Mr. Dennis Siket
➤ Solicitor Attorney James Caravan
➤ Business Manager Mrs. Kim Umphrey
➤ Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends payment of the AEM Invoice for \$16,358.85 for the High School Site Lighting project.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Ulsh, approved payment of the AEM Invoice for \$16,358.85. Roll call vote. Motion passed.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

C. Education - Mr. Felty

The Education Committee met December 6, 2017. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Rhonda Johnson
 - Mr. Jay Newswanger
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the high school course name change as follows:

From: History of Musical Theater
To: History of Broadway

This change will be reflected in the Program of Studies for 2018-2019 available in January 2018.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the high school course name change. Roll call vote. Motion passed.

2. The Committee recommends the appointment of Mr. Joseph Tucci, part-time Paraprofessional at the contracted probationary rate effective December 11, 2017.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the high school course name change. Roll call vote. Motion passed.

3. Having successfully completed her probationary period, Mrs. Wendy Conway is recommended for regular employment as high school paraprofessional retroactive to October 5, 2017.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the high school course name change. Roll call vote. Motion passed.

4. The Committee recommends approval of the second reading of revised Policy 711-Cell Phones as presented.
5. The Committee recommends approval of the second reading of new Policy 800-Records Management as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Stoyer, approved Items 4 & 5. Roll call vote. Motion passed.

6. The School Calendar for 2018-2019 is recommended for adoption as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, adopted the School Calendar for 2018-2019. Roll call vote. Motion passed.

7. The Committee recommends acceptance of the resignation of Dr. Sarah Yoder as High School Principal effective December 31, 2017 subject to board approval at the Saint Clair Area School District.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the resignation of Dr. Sarah Yoder as High School Principal effective December 31, 2017 subject to board approval at the Saint Clair Area School District. Roll call vote. Motion passed.

8. The Committee recommends approval of Mr. Matthew Horoschak as interim High School Principal effective January 1, 2018 for an additional stipend not to exceed \$5,000 through June 30, 2018.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved Mr. Matthew Horoschak as interim High School Principal effective January 1, 2018 for an additional stipend not to exceed \$5,000 through June 30, 2018. Roll call vote. Motion passed.

9. The Committee recommends approval for Superintendent Fitzpatrick to appoint an interim Elementary Center Principal utilizing Source4Teachers effective January 1, 2018 at a negotiated rate.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved Superintendent Fitzpatrick to appoint an interim Elementary Center Principal utilizing Source4Teachers effective January 1, 2018 at a negotiated rate. Roll call vote. Motion passed.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mr. Felty:

D. Finance – Mrs. McGarry

The Finance Committee met December 6, 2017. In attendance were Directors:

- Mrs. Crystal McGarry
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- | | |
|---|---|
| <ul style="list-style-type: none">➤ Visitors:<ul style="list-style-type: none">Mrs. Jane GordonMr. Chuck GrabuskyMrs. Lisa HartzMs. Rhonda JohnsonMr. Jay NewswangerMs. Shea Singley | <ul style="list-style-type: none">➤ Administrators listed below:<ul style="list-style-type: none">Mr. Matt BuletzaMr. Matt HoroschakDr. Susan MorganMr. Ken RossiMr. Dennis Siket➤ Solicitor Attorney James Caravan➤ Business Manager Mrs. Kim Umphrey➤ Superintendent Dr. Shawn Fitzpatrick |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Mrs. Umphrey presented the board a brief 2018-19 budget overview. She explained the district's enrollment and fund balance summaries and county averages. Monthly updates will follow.
2. Mrs. Umphrey discussed the options for either the proposed preliminary budget or the resolution to be passed in January.
3. The Committee recommends approval of the Sterling Act Tax Credit as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the Sterling Act Tax Credit as presented. Roll call vote. Motion passed.

4. The Committee recommends authorizing Business Manager Mrs. Kim Umphrey to release the single audit prior to approval to all agencies.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved payment of the AEM Invoice for \$16,358.85. Roll call vote. Motion passed.

5. The bills for the month of December are presented and recommended for payment. The Committee recommends authorization to pay incoming December invoices with ratification at the January 2018 meeting.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved payment of the bills and authorization to pay incoming December invoices with ratification at the January 2018 meeting. Roll call vote. Motion passed.

Dates to Remember

- December:
- 1 - 8 - Food Fight: Elem. Center vs. Blue Mountain
 - 4 - 5 - PTO Shopping Spree @ EC (MS 3:00-5:00 pm)
 - 7 - HS Music Concert - Zwerling Auditorium ~ 7:00 pm
 - 8 - MS Student Council Dance ~ 6:00-8:30 pm
 - 12 - EC School Play - Zwerling Auditorium ~ 6:00 pm
 - 14 - MS Band & Chorus Concert - MS Auditorium ~ 7:00 pm
 - Wreaths Across America ~ 11:30 am
 - 16 - HS Student Council Winter Formal Dance - Walk In Art Center ~ 7:30 pm
 - HS Quiz Bowl Academic Challenge Tournament @ Manheim Township HS
 - "It's A Wonderful Life" Live Radio Play - MS Auditorium ~
Saturday, December 17, 2017 @ 6:00 pm (Sponsor: SH Island Committee)
 - 22 - Friday, Early Dismissal ~ 1:00 pm
 - 25 - Winter Holiday Recess
through
- January:
- 2 Tuesday, January 2, 2018
 - 3 - Wednesday, School Reopens
 - 15 - In-Service Day - Teachers Only ~ 8:00-1:00 pm
 - 17 - 90th Day of School

Meeting adjourned with motion by Mrs. Strauch, second by Mrs. Hess at 7:28 pm.

Respectively submitted,


Eric R. Felty
School Board Secretary

jmg

**ADDENDUM
Facilities Requests
January 2018**

SUBJECT	LOCATION	START	END
ADDENDUM: Youth Softball Signup	Middle School (Feb 8, 15, 22 & March 1)	Sun 2/25/2018 6:00 PM	Sun 2/25/2018 6:30 PM
ADDENDUM: Youth Softball Association (availability)	Softball Field & Concession Stand (Mar -> Aug)	Thu 3/1/2018 4:00 PM	Thu 3/1/2018 6:00 PM
ADDENDUM: Sch Ballet Theater - Nutcracker Tech Rehear...	Zwerling Auditorium	Sun 11/18/2018 1:30 ...	Sun 11/18/2018 5:00 PM
ADDENDUM: Sch Ballet Theater - Nutcracker Rehearsal	Zwerling Auditorium	Wed 11/21/2018 1:00...	Wed 11/21/2018 9:00 PM
ADDENDUM: Sch Ballet Theater - Nutcracker Rehearsal	Zwerling Auditorium & 3 Classrooms	Fri 11/23/2018 5:00 PM	Fri 11/23/2018 9:00 PM
ADDENDUM: Sch Ballet Theater - Nutcracker Performance	Zwerling Auditorium & 3 Classrooms	Sat 11/24/2018 5:00 P...	Sat 11/24/2018 10:00 PM

Schuylkill Haven Area School Calendar 2017-2018 School Year

July 4, 2017	Tuesday, Independence Day Holiday – Schools Closed
August 22, 2017	Tuesday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
August 23 and 24, 2017	Wednesday and Thursday, Act 80 Days – Teachers Only – 8:00 AM-1:00 PM
August 28, 2017	Monday, First Day of School
September 1, 2017	Friday, Students Early Dismissal - 1:00 PM
September 4, 2017	Monday, Labor Day – Schools Closed
October 9, 2017	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
October 27, 2017	Friday, Students Early Dismissal - 12:00 PM, Act 80 ½ Day
November 21, 2017	Tuesday, Students Early Dismissal - 1:00 PM
November 22, 2017	Wednesday, Early Dismissal – 1:00 PM
November 23, 24 and 27, 2017	Thursday, Friday, Monday – Schools Closed – Thanksgiving Recess
December 22, 2017	Friday, 1:00 Early Dismissal
December 25, 2017 through January 2, 2018	Winter Holiday Recess – Schools Closed (January 2 – Snow Make-Up Day)
January 3, 2018	Wednesday, Schools Reopen
January 15, 2018	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM, (Snow Make-Up Day)
January 17, 2018	90 th Day of School
February 19, 2018	Monday, Presidents Day – Schools Closed (Snow Make-Up Day)
March 30, 2018	Good Friday – Schools Closed
March 28, 29, April 2, 3, 2018	Easter Recess/Snow Make-Up Days
April 20, 2018	Friday, Students Early Dismissal - 12:00 PM, Act 80 ½ Day
May 28, 2018	Monday, Memorial Day – Schools Closed
May 31, 2018	Thursday, 1:00 Students Early Dismissal
June 1, 2018	Friday, 10:30 Early Dismissal Last Day of School for Students
June 4, 2018	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
June 5, 2018	Tuesday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM

Month	Inservice	Teaching Days	Pupil Days	Total Teachers	Total Pupils
July	0	0	0	0	0
August	1	6	4	7	4
September	0	20	20	27	24
October	1	21	21	49	45
November	0	19	19	68	64
December	0	16	16	84	80
January	1	20	20	105	100
February	0	19	19	124	119
March	0	19	19	143	138
April	0	19	19	162	157
May	0	22	22	184	179
June	2	1	1	187	180
Total Days	5	182	180	187	180

Weather Emergency Make-Up Days – Scheduled as follows:

1. Tuesday, January 2, 2018
2. Monday, January 15, 2018
3. Monday, February 19, 2018
4. Wednesday, March 28, 2018
5. Tuesday, April 3, 2018
6. Thursday, March 29, 2018
7. Monday, April 2, 2018

Additional weather emergency days may be made up by extending the school calendar the required number of days in June, 2018.