

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**January 9, 2019**

I. Pledge to the Flag

II. Call to Order – President Jacoby

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 7:10 pm.

III. Secretary Felty took roll call and the following board members responded:

**Board Members:**

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mr. Bud Runkle
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Rebecca Sterner-Ulsh
- Mrs. Jennifer Stoyer

➤ **Visitor(s):**

Mrs. Lisa Hertz  
Ms. Shea Singley

➤ **Administrators listed below:**

Mr. Matt Buletza  
Mr. Joe Delluso  
Mr. Matt Horoschak  
Dr. Susan Morgan  
Mr. Ken Rossi  
Mr. Dennis Siket

- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick

IV. Secretary Felty proceeded with the reading of the Reorganization Meeting and Regular Board Meeting Minutes held December 5, 2018. Mr. Felty moved to dispense further reading of the minutes. Motion Mrs. Strauch, seconded by Mrs. McGoey, motion approved unanimously.

V. The receipt of the November 2018 Tax Collectors and Realty Transfer Taxes were presented by Mr. Jacoby and questions by the Board to be presented to Mrs. Umphrey. Commission deduction:

November 2018: \$3,022.31 after 2% commission deduction of \$61.68

On motion of Mrs. Hess, seconded by Mrs. Ulsh, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

VI. President Jacoby asked for Secretary report. Mr. Felty did not have anything to report.

VII. President Jacoby called for public comments in which there were none.

VIII. Report of Committees by the Chairperson:

**A. Student Activities**

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met January 9, 2019. In attendance were Directors:

- Mrs. Sandy Hess, Chairperson
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner-Ulsh
- Mr. Bud Runkle

Also present were:

- Visitor:
  - Mrs. Lisa Hartz
  - Mr. Christian Newton
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Joe Delluso
  - Mr. Matt Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Athletic Director Mr. Scott Buffington
  - Solicitor Attorney James Caravan
  - Business Manager Mrs. Kim Umphrey
  - Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.
2. Dr. Fitzpatrick informed there are school board members interested in serving as volunteer representatives for the Schuylkill Haven youth sports programs.
3. The Committee recommends the spring sports coaching staff reappointments at the contracted stipends as follows:

Spring Athletic Director	Dennis Siket	Reappointment
Spring Assistant Athletic Director	Dennis Siket	Reappointment

**Baseball**

Head Coach	Scott Buffington	Reappointment
Assistant Coach	Dennis Siket	Reappointment
Volunteer Coach	Chad Derck	Reappointment
Volunteer Coach	George Kulp	Reappointment
Volunteer Coach	Jonathan Miller	Reappointment
Volunteer Coach	Randy Ott	Reappointment
Volunteer Coach	Ted Smith	Approved 9/19/18

### **Softball**

Head Coach	Garry Adams, Jr.	Approved 8/15/18
Assistant Coach	Ryan Wehr	Reappointment
Volunteer Coach	Don Nettles	Reappointment
Volunteer Coach	Kaytelin Rhody	Reappointment
Volunteer Coach	Kasey Mistishen	Appointment

### **Track & Field**

Head Coach	Pam Leymeister	Reappointment
Assistant Coach	Hunter Moyer	Reappointment
Assistant Coach	Nick Reichert	Reappointment
Volunteer Coach	Zack Faust	Reappointment
Volunteer Coach	Kevin Reiley	Reappointment

4. The Committee recommends the appointment of Ms. Kasey Mistishen as Volunteer Softball Coach for the upcoming sports season.

Mrs. Hess moved, seconded by Mr. McGarry, approved Items 1-4 as presented.  
Motion carried unanimously.

### **B. School Plant**

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met January 9, 2019. In attendance was Director:

- Mrs. Diana McGoey, Chairperson
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Bud Runkle

Also present were:

- |                      |  |
|----------------------|--|
| ➤ Visitor:           | ➤ Administrators listed below:           |
| Mrs. Lisa Hartz      | Mr. Matt Buletza                         |
| Mr. Christian Newton | Mr. Joe Delluso                          |
| Ms. Shea Singley     | Mr. Matt Horoschak                       |
|                      | Dr. Susan Morgan                         |
|                      | Mr. Ken Rossi                            |
|                      | Mr. Dennis Siket                         |
|                      | Athletic Director Mr. Scott Buffington   |
|                      | ➤ Athletic Director Mr. Scott Buffington |
|                      | ➤ Solicitor Attorney James Caravan       |
|                      | ➤ Business Manager Mrs. Kim Umphrey      |
|                      | ➤ Superintendent Dr. Shawn Fitzpatrick   |

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends decommissioning the following equipment:



#1 Surface Planer  
(make Betsaw)  
3ph 208v



#2 Joiner (make  
Rockwell) 3ph  
208v



#4 Jigsaw (make  
Rockwell)



#5 Scrollsaw  
(make Delta)



#6 10 inch  
Tablesaw (make  
Delta)



#7 Snow Blower  
(make John  
Deere) 826

2. Having successfully completing her probationary period, Ms. Karen Sweigert is recommended for regular employment as a part-time Cafeteria Aide, effective December 20, 2018.
3. Having successfully completing his probationary period, Mr. Ted Smith is recommended for regular employment as a part-time Study Hall/Cafeteria Monitor, effective January 4, 2019.

Mrs. McGoey moved, seconded by Mrs. Ulsh, approved Items 1-3 as presented. Motion carried unanimously.

### C. Education

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met January 9, 2019. In attendance were Directors:

- Mr. Eric Felty - Chairperson
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner-Ulsh

Also present were:

- Visitors:
  - Mrs. Lisa Hartz
  - Mr. Christian Newton
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Joe Delluso
  - Mr. Matt Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
- Supervisor Bldgs & Grounds Mr. Ken Albitz
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the appointment of Ms. Lauren Smith as Social Studies long-term substitute in the high school effective January 17, 2019 through the end of the 2018-19 school year.
2. The Board of Directors recommend the appointment of Mr. Christian Newton, Chemistry teacher in the high school effective January 17, 2019. His annual salary is \$40,100, Step 1, BS with appropriate documents presented.
3. The Committee recommends approval of the high school Program of Studies 2019-2020 as presented.
4. The FMLA leave request of Employee #27871 from on or around March 22, 2019 through the remaining of the 2018-19 school year, is recommended for approval.
5. The Committee recommends the appointment of Mr. Jacob Wenzel as Social Studies long-term substitute in the middle school retroactive from December 17, 2018 through mid-April of the 2018-19 school year.
6. The Committee recommends the appointment of Ms. Angela Jones as part-time Highly Qualified Paraprofessional effective January 10, 2019, at the contracted rate.
7. The Committee recommends Mr. Wayne Smith, HS Learning Support teacher, one (1) unpaid day on Monday, February 25, 2019.
8. The following part-time Paraprofessionals have successfully completed their probationary period and recommended for regular employment effective as stated:

Tracey Jobrey - 12/19/2018  
 Kristi Koinski - 12/19/2018  
 Berty Minnick - 12/18/2018  
 Justine Schach - 01/04/2019

Mr. Felty moved, seconded by Mrs. Hess, approved Items 1-8 as presented. Motion carried unanimously.

**D. Finance**

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met January 9, 2019. In attendance were Directors:

- Mrs. Crystal McGarry, Chairperson
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>➤ Visitors:</li> <li style="padding-left: 20px;">Mrs. Lisa Hertz</li> <li style="padding-left: 20px;">Mr. Christian Hertz</li> <li style="padding-left: 20px;">Ms. Shea Singley</li> </ul> | <ul style="list-style-type: none"> <li>➤ Administrators listed below:</li> <li style="padding-left: 20px;">Mr. Matt Buletza</li> <li style="padding-left: 20px;">Mr. Joe Delluso</li> <li style="padding-left: 20px;">Mr. Matt Horoschak</li> </ul> |
|---|---|

Dr. Susan Morgan

Mr. Ken Rossi

Mr. Dennis Siket

- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approving the Act 1 Resolution. Adopting this resolution limits the district to a maximum tax increase of 3.3% for 2019-20 fiscal year.
2. The bills for the month of January are presented and recommended for payment.

Mrs. McGarry moved, seconded by Mrs. McGoey, approved Items 1&2 as presented. Motion carried unanimously.

**E. Schuylkill IU29**

Mr. Jacoby informed a new program called Logistics & Forklift has been added to STC. A couple years ago the Horticulture program was eliminated. There are now 20 programs at the IU.

Justice Works is renting space from the IU29 and have enrolled approximately 20 students. Another business rental at the IU29 is The Children's Home at Reading. They are in the process of enrolling children.

Due to the IU Secretary position open, the IU Board has appointed 2 Secretaries: Dave Frew, IU and Mary Jo Moss, STC.

**IX. Memorandum and Report of the Superintendent**

**Dates to Remember**

JANUARY	3	PTO Meeting	EC Library	6:00 pm
	9	Kauffman Chicken BBQ (Jon Moyer Fundraiser)	HS Café	2:00-6:00 pm
		HCAT/Drug Force Meeting	HS Library	5:00 pm
	18	Drama Club performance "Romeo & Juliet"	Zwerling	7:00 pm
FEBRUARY	1	MS Student Council Valentine's Dance	Cafeteria	6:00-8:30 pm
	13	School Board Committee Meetings followed by Regular Meeting	Hale Board Room	6:00 pm
	21	School Open (1 <sup>st</sup> Snow Make-up Day)		Open
		1 <sup>st</sup> Grade Winter Concert	EC	7:00 pm

**X. Items to be presented by Directors and Administrators**

There were no items discussed this month.

XI. Meeting adjourned with motion by Mrs. Strauch, second by Mrs. McGarry at 7:20 pm.

Respectively submitted,



Eric R. Felty  
School Board Secretary

jmg

**TENTATIVE**  
**Facilities Requests**  
**January 2019**

SUBJECT	LOCATION	START /	END
TENTATIVE: Youth Basketball Practice (BMinnick)	EC Gym (Wed & Fri / Jan 2=>Mar 1 / 3:45pm-5:00pm)	Wed 1/2/2019 3:45 PM	Wed 1/2/2019 5:00 PM
TENTATIVE: HS Girls Soccer Open Practice	HS Gym (Sat / Jan 5=>Mar 30 / 11:00am-1:00pm)	Sat 1/5/2019 11:00 AM	Sat 1/5/2019 1:00 PM
TENTATIVE: Band Aides Banquet	HS Cafeteria	Fri 3/8/2019 5:00 PM	Fri 3/8/2019 9:00 PM
TENTATIVE: United Way Football Challenge Fundraiser	Rotary Field & Concession Stand	Tue 6/25/2019 4:00 PM	Tue 6/25/2019 9:00 PM
TENTATIVE: United Way Football Challenge Fundraiser RAIN DATE	Rotary Field & Concession Stand	Thu 6/27/2019 4:00 PM	Thu 6/27/2019 9:00 PM

**ADDENDUM**  
**Facilities Request**  
**January 2019**

SUBJECT	LOCATION	START /	END
ADDENDUM: Troopers Drum & Bugle Corps	Rotary Field/Gym>Showers/5 Classrooms/Practice Fi...	Fri 8/2/2019 3:00 AM	Sat 8/3/2019 5:00 PM



**Schuylkill Haven Area Elementary Center  
Activities Account**

Nov. '18

<u>Account</u>	<u>Old Balance</u>	<u>Receipts</u>	<u>Payments</u>	<u>New Balance</u>
A-Thon	\$0.00	\$0.00	\$0.00	\$0.00
Children's Clothing & Shoe Fund	\$519.47	\$0.00	\$0.00	\$519.47
Agency-Coffee Fund	\$2,196.24	\$0.00	\$0.00	\$2,196.24
Field Trips	\$11,978.73	\$0.00	\$0.00	\$11,978.73
General Account	\$11,671.10	\$0.00	\$133.56	\$11,537.54
Instrumental Music Supplies	\$513.80	\$44.00	\$308.00	\$249.80
Agency - Interest	\$4.38	\$1.05	\$0.00	\$5.43
Library	\$5,224.26	\$5.00	\$69.82	\$5,159.44
PBIS	\$5,423.90	\$200.00	\$1,061.13	\$4,562.77
Playground Equipment	\$6,863.97	\$0.00	\$0.00	\$6,863.97
PTO Grants	\$69.42	\$0.00	\$0.00	\$69.42
Sch. Conservation Dist. Grant	\$546.20	\$0.00	\$0.00	\$546.20
Special Elementary Programs	\$994.82	\$0.00	\$0.00	\$994.82
Student Pictures	\$628.00	\$0.00	\$0.00	\$628.00
Watch D.O.G.S	\$537.01	\$0.00	\$0.00	\$537.01
<b>Total</b>	<b>\$47,171.30</b>	<b>\$250.05</b>	<b>\$1,572.51</b>	<b>\$45,848.84</b>

SCHUYLKILL HAVEN AREA MIDDLE SCHOOL  
 ACTIVITIES ACCOUNT  
 Oct-18

ACCOUNT		OLD BALANCE	RECEIPTS	PAYMENTS	NEW BAL.
<b><u>Agency Accounts</u></b>					
Agency-Faculty	#2	\$2,048.63	\$ 1,072.00	\$ 250.10	\$ 2,870.53
Agency-Interest	#4	\$ 1.79	\$ 0.65		\$ 2.44
Agency-Delphian	#5	\$ 57.13			\$ 57.13
Agency-D.A.R.E.	#6	\$ -	\$ 284.00	\$ 250.00	\$ 34.00
<b><u>Student Council</u></b>					
Student Council	#25	\$ 2,188.90	\$ 882.55	\$ 267.00	\$ 2,804.45
Dances	#28	\$ 2,370.22	\$ 1,309.00	\$ 1,399.31	\$ 2,279.91
<b><u>School Accounts</u></b>					
Concerts (Band)	#12	\$ 2,782.99		\$ 16.19	\$ 2,766.80
Field Trips	#15	\$ 1,640.48			\$ 1,640.48
Library	#19	\$ 1,696.26	\$ 4,100.80	\$ 4,059.64	\$ 1,737.42
Productions, M.S. (Drama)	#20	\$ 340.52			\$ 340.52
Artist in Residence	#21	\$ 1,358.96			\$ 1,358.96
Assemblies	#23	\$ 88.74			\$ 88.74
Fund Raiser	#24	\$ 3,539.61	\$ 11,413.38	\$ 281.00	\$ 14,671.99
School Pictures	#29	\$ 1,037.33	\$ 374.00		\$ 1,411.33
Yearbook	#33	\$ 1,704.55			\$ 1,704.55
Awards/Rewards	#35	\$ 1,170.82		\$ 80.62	\$ 1,090.20
Class In/Class Out	#36	\$ 2,014.47			\$ 2,014.47
School Improvements	#38	\$ 1,541.97	\$ 19.20	\$ 1,500.00	\$ 61.17
Positive Behavior System	#39	\$ -	\$ 985.20	\$ 985.20	\$ -
Mini Thon	#40	\$ -	\$ 2,251.50	\$ 69.43	\$ 2,182.07
<b>TOTALS:</b>		<b>\$ 25,583.37</b>	<b>\$ 22,692.28</b>	<b>\$ 9,158.49</b>	<b>\$ 39,117.16</b>

SCHUYLKILL HAVEN AREA MIDDLE SCHOOL  
 ACTIVITIES ACCOUNT  
 Nov-18

ACCOUNT		OLD BALANCE	RECEIPTS	PAYMENTS	NEW BAL.
<b><u>Agency Accounts</u></b>					
Agency-Faculty	#2	\$2,870.53	\$ 96.98		\$ 2,967.51
Agency-Interest	#4	\$ 2.44	\$ 0.93		\$ 3.37
Agency-Delphian	#5	\$ 57.13			\$ 57.13
Agency-D.A.R.E.	#6	\$ 34.00			\$ 34.00
<b><u>Student Council</u></b>					
Student Council	#25	\$ 2,804.45	\$ 548.50		\$ 3,352.95
Dances	#28	\$ 2,279.91			\$ 2,279.91
<b><u>School Accounts</u></b>					
Concerts (Band)	#12	\$ 2,766.80			\$ 2,766.80
Field Trips	#15	\$ 1,640.48			\$ 1,640.48
Library	#19	\$ 1,737.42			\$ 1,737.42
Productions, M.S. (Drama)	#20	\$ 340.52			\$ 340.52
Artist in Residence	#21	\$ 1,358.96			\$ 1,358.96
Assemblies	#23	\$ 88.74			\$ 88.74
Fund Raiser	#24	\$ 14,671.99	\$ 107.00		\$ 14,778.99
School Pictures	#29	\$ 1,411.33			\$ 1,411.33
Yearbook	#33	\$ 1,704.55			\$ 1,704.55
Awards/Rewards	#35	\$ 1,090.20	\$ 20.00		\$ 1,110.20
Class In/Class Out	#36	\$ 2,014.47			\$ 2,014.47
School Improvements	#38	\$ 61.17			\$ 61.17
Positive Behavior System	#39	\$ -	\$ 13.50		\$ 13.50
Mini Thon	#40	\$ 2,182.07	\$ 288.00		\$ 2,470.07
TOTALS:		\$ 39,117.16	\$ 1,074.91	\$ -	\$ 40,192.07

**SCHUYLKILL HAVEN AREA HIGH SCHOOL  
STUDENT ACTIVITIES ACCOUNT**

<u>NAME OF ACCOUNT</u>	<u>LAST BALANCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	<u>BALANCE</u>
Balance 10/31/18	\$108278.80	\$13911.04	\$34388.43	\$128756.19
Audio / Visual Club	\$ -0-			\$ -0-
Band Account	\$564.19			\$564.19
Biology Club	\$8990.82	\$4960.25	\$6647.90	\$10678.47
Blue & Gold Yearbook	\$11080.77	\$4547.28	\$1645.00	\$8178.49
Chemistry Club	\$640.00			\$640.00
Class of 2015	\$1747.13			\$1747.13
Class of 2017	\$ -0-			\$ -0-
Class of 2018	\$3366.71			\$3366.71
Class of 2019	\$3523.44			\$3523.44
Class of 2020	\$2419.00	\$1746.53	\$6801.50	\$7473.97
Class of 2021	\$3777.25			\$3777.25
Class of 2022	\$3268.51	\$2134.19		\$1134.32
Class of 2023	\$680.11			\$680.11
Class of 1951	\$671.18			\$671.18
Coffee Fund	\$958.06			\$958.06
Color Guard	\$181.71			\$181.71
Drama Club	\$346.01			\$346.01
Enrichment Club	\$2341.12	\$288.00		\$2053.12
German Club	\$2737.74	\$1357.50	\$990.50	\$2370.74
High School Musical	\$62404.04			\$62404.04
Hurricane Creations	\$1700.79		\$2515.00	\$4215.79

<u>NAME OF ACCOUNT</u>	<u>LAST BALANCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	<u>BALANCE</u>
Hurricane Happenings	\$184.05			\$184.05
Liberty Auxiliary	\$36.34			\$36.34
National Honor Society	\$399.56	\$576.00	\$2106.00	\$1929.56
Physical Education Club	\$519.15	\$639.00	\$1720.00	\$1600.15
Political Activism Association	\$ -0-			\$ -0-
Rosenkrantz Memorial Scholarship	\$64.37			\$64.37
SADD	\$404.35			\$404.35
Schuylkill Hose Co. #2 Auxiliary	\$2200.00			\$2200.00
Schwenk Memorial	\$98.03			\$98.03
Spanish Club	\$4883.53	\$2053.80		\$2829.73
Student Awards & Field Trips	\$1748.34	\$1936.00	\$3809.05	\$3621.39
Student Council	\$2270.29	\$1702.46	\$2125.50	\$2693.33
Student Council Scholarship	\$324.87			\$324.87
Trust Agreement March 30, 1964	\$4149.06			\$4149.06
Youth Summit	\$ -0-			\$ -0-
Zwerling, Dr. Herman & Mary	\$75.67			\$75.67
TOTALS: 11/30/18	\$128756.19	\$21941.01	\$28360.45	\$135175.63

MH



High School Principal



High School Secretary