

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**November 14, 2018**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 7:14 pm. Secretary Felty took roll call and the following board members responded:

- Mrs. Diana McGoey
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Rebecca Sterner-Ulsh
- Mrs. Jennifer Stoyer
- Personal absence:
  - Mr. Scott Jacoby
  - Mr. Bud Runkle
- Visitor:
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matthew Buletza
  - Mr. Joseph Delluso
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Dennis Siket
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held October 17, 2018. Mr. Felty moved to dispense further reading of the minutes. Motion Mrs. McGarry, seconded by Mrs. Ulsh, motion approved unanimously.

The monthly Report of the Treasury will be presented by Mrs. Umphrey next month.

Vice President McGoey asked for Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments in which there were none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

A. Student Activities – Mrs. Hess

The Student Activities Committee met November 14, 2018. In attendance were Directors:

- Mrs. Sandy Hess, Chairperson
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner-Ulsh
- Mr. Bud Runkle

Also present were:

- Visitor:
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matt Horoschak

- Mr. Joe Delluso
- Mr. Ken Rossi
- Mr. Dennis Siket
- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests listed on page 4.

Mrs. Hess moved, seconded by Mrs. Ulsh, approved item 1, facilities requests as presented. Motion carried unanimously.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

B. School Plant – Mrs. McGoey

The School Plant Committee met November 14, 2018. In attendance was Director:

- Mrs. Diana McGoey, Chairperson
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Bud Runkle

Also present were:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>➤ Visitor:<br/>Ms. Shea Singley</li> </ul> | <ul style="list-style-type: none"> <li>➤ Administrators listed below:<br/>Mr. Matt Buletza<br/>Mr. Matt Horoschak<br/>Mr. Joe Delluso<br/>Mr. Ken Rossi<br/>Mr. Dennis Siket</li> <li>➤ Athletic Director Mr. Scott Buffington</li> <li>➤ Solicitor Attorney James Caravan</li> <li>➤ Business Manager Mrs. Kim Umphrey</li> <li>➤ Superintendent Dr. Shawn Fitzpatrick</li> </ul> |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Middle School gym floor repair and complete repaint/resurfacing has been completed. This project was completed by Miller Flooring Company.
2. The Committee recommends decommissioning middle school choral risers as presented.

3. The Committee recommends adopting a 1-year contract with OTIS Elevator Company effective November 1, 2019 through October 31, 2018.

Mrs. Strauch moved, seconded by Mrs. Ulsh, approved items 2 & 3 as recommended. Motion carried unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met November 14, 2018. In attendance were Directors:

- Mr. Eric Felty, Chairperson
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner-Ulsh

Also present were:

- Visitor:  
Ms. Shea Singley

- Administrators listed below:  
Mr. Matt Buletza  
Mr. Matt Horoschak  
Mr. Joe Delluso  
Mr. Ken Rossi  
Mr. Dennis Siket
- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The FMLA leave request of Employee #39657 from on or around April 30, 2019 through the remaining of the 2018-19 school year, is recommended for approval.
2. The Committee recommends acceptance of the letter of resignation from Mrs. Nancy Umbenhaur, Paraprofessional, effective November 16, 2018.

Mr. Felty moved, seconded by Mrs. Hess, approved items 1 & 2 as recommended. Motion carried unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met November 14, 2018. In attendance were Directors:

- Mrs. Crystal McGarry, Chairperson
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

➤ Visitors:

Mrs. Jane Gordon  
Mr. Chuck Grabusky  
Mrs. Lisa Hartz  
Ms. Rhonda Johnson  
Mr. Noah Runkle  
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matt Buletza  
Mr. Matt Horoschak  
Mr. Joe Delluso  
Mr. Ken Rossi  
Mr. Dennis Siket  
➤ Athletic Director Mr. Scott Buffington  
➤ Solicitor Attorney James Caravan  
➤ Business Manager Mrs. Kim Umphrey  
➤ Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Business Manager Mrs. Umphrey informed the board a refund of \$135,425.06 will be issued from the SCIU based on final reconciliation of the 2017-18 school year.
2. Mrs. Umphrey updated the board with preliminary, but unofficial, audit results of a net loss of \$153,594 for the 2017-18 school year.
3. Mrs. Umphrey presented the board a brief 2019-20 budget overview. She explained the district's adjusted Act 1 index is 3.3%. Monthly updates will follow.
4. The bills for the month of November 2018 are presented and recommended for payment.

Mrs. McGarry moved, seconded by Mrs. Ulsh, approved item 4 as recommended.  
Motion carried unanimously.

IX. Memorandum and Report of the Superintendent

Dates to Remember

<u>NOVEMBER</u>	14	School Board Committee Meetings followed by Regular Meeting	6:00 pm
	15	2 <sup>nd</sup> Grade Concert	7:00 pm
	16	Winter Sports Begin	
	20	Early Dismissal	1:00 pm
		EC Parent-Teacher Conferences	1:15 pm-5:15 pm
		MS Parent-Teacher Conferences	1:00 pm-5:00 pm
		HS Parent-Teacher Conferences	1:00 pm-5:00 pm
	21	Early Dismissal	1:00 pm
	22	Thursday - Thanksgiving Recess	Closed
	23	Friday - Thanksgiving Recess	Closed
	26	Monday - Thanksgiving Recess	Closed
 <u>DECEMBER</u>	3-4	PTO Shopping Spree	
	5	School Board Reorganization Meeting followed by Committees & Regular Mtgs	5:30 pm
	6	HS Holiday Concert	7:00 pm
	7	MS Holiday Dance	6:00 pm
	13	Wreaths Across America	11:45 am
		MS Holiday Concert	7:00 pm
	15	HS Winter Formal (Walk In Art Center)	7:30 pm
	21	Early Dismissal	1:00 pm
	24-31	Winter Holiday Recess	Closed
<u>JANUARY</u>	1	Winter Holiday Recess - Happy New Year!	Closed
	2	Classes Resume	Open

X. Items to be presented by Directors and Administrators  
There were no items discussed this month.

XI. Meeting adjourned with motion by Mr. Felty, second by Mrs. Hess at 7:18 pm.

Respectively submitted,

Eric R. Felty  
School Board Secretary

jmg

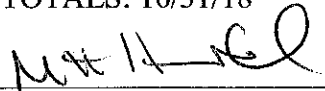
**TENTATIVE  
Facilities Requests  
November 2018**

SUBJECT	LOCATION	START	RECCURENCE PATTERN	END
TENTATIVE (Rental): Youth Soccer Play-off Games (RF... Rotary & Concession (9-9pm)	Rotary & Concession (9-9pm)	Sat 11/3/2018		Sat 11/3/2018
TENTATIVE (Rental): Youth Soccer Play-off Games (RF... Rotary & Concession (1-9pm)	Rotary & Concession (1-9pm)	Sun 11/4/2018		Sun 11/4/2018
TENTATIVE: Baseball Open Gym (M->F from 1/7->3/4)	Rotary/BBallField/Balc/Hall...	Mon 1/7/2019		Mon 1/7/2019
TENTATIVE: Boys Basketball Booster Meeting	HS Cafeteria (6-7pm)	Wed 12/5/2018		Wed 12/5/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Mon 11/12/2018		Mon 11/12/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Wed 11/14/2018		Wed 11/14/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Mon 11/19/2018		Mon 11/19/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Mon 12/3/2018		Mon 12/3/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Wed 12/5/2018		Wed 12/5/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Mon 12/10/2018		Mon 12/10/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (6:30-8:30pm)	Wed 12/12/2018		Wed 12/12/2018
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	EC Gym	Tue 11/20/2018	every Tuesday and Thursday from 6:00 PM to 9:00 PM	Thu 3/28/2019
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym	Fri 1/4/2019	every Friday from 5:00 PM to 7:00 PM	Fri 3/1/2019
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym (7:30-9pm)	Mon 1/21/2019		Mon 1/21/2019
TENTATIVE: Youth Boys & Girls Basketball (SSpolski)	MS Gym	Mon 3/4/2019	every Monday and Wednesday from 5:00 PM to 7:00...	Wed 3/27/2019
TENTATIVE: Youth Boys & Girls Basketball Games (SS... MS Gym (5-9pm)	MS Gym (5-9pm)	Sat 1/26/2019		Sat 1/26/2019
TENTATIVE: Youth Boys & Girls Basketball Games (SS... MS Gym (5-9pm)	MS Gym (5-9pm)	Sat 1/19/2019		Sat 1/19/2019
TENTATIVE: Youth Boys & Girls Basketball Games (SS... MS Gym (5-9pm)	MS Gym (5-9pm)	Sat 1/5/2019		Sat 1/5/2019
TENTATIVE: Youth Boys & Girls Basketball Games (SS... MS Gym (5-9pm)	MS Gym (5-9pm)	Sat 12/8/2018		Sat 12/8/2018
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym	Wed 11/14/2018	every Wednesday and Friday from 5:00 PM to 6:30 PM	Fri 12/21/2018
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym (5-6:30pm)	Fri 12/28/2018		Fri 12/28/2018
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym (5-6:30pm)	Mon 12/17/2018		Mon 12/17/2018
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym (7-8:30pm)	Wed 1/2/2019		Wed 1/2/2019
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym	Fri 1/4/2019	every Monday and Friday from 7:00 PM to 8:30 PM	Fri 3/1/2019
TENTATIVE: Youth Girls Basketball (LSchaeffer)	MS Gym	Mon 3/4/2019	every Monday and Wednesday from 7:00 PM to 8:30...	Wed 3/20/2019
TENTATIVE: Youth Girls Basketball (VMcDonald)	EC Gym	Tue 11/13/2018	every Tuesday and Thursday from 3:30 PM to 5:30 PM	Thu 3/21/2019

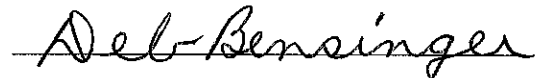
**SCHUYLKILL HAVEN AREA HIGH SCHOOL  
STUDENT ACTIVITIES ACCOUNT**

<u>NAME OF ACCOUNT</u>	<u>LAST BALANCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	<u>BALANCE</u>
Balance 09/30/18	\$108320.25	\$2091.90	\$2050.45	\$108278.80
Audio / Visual Club	\$ -0-			\$ -0-
Band Account	\$564.19			\$564.19
Biology Club	\$4251.29	\$6503.47	\$11243.00	\$8990.82
Blue & Gold Yearbook	\$4223.77	\$575.00	\$7432.00	\$11080.77
Chemistry Club	\$640.00			\$640.00
Class of 2015	\$1747.13			\$1747.13
Class of 2017	\$ -0-			\$ -0-
Class of 2018	\$3366.71			\$3366.71
Class of 2019	\$1343.44	\$15.00	\$2195.00	\$3523.44
Class of 2020	\$2419.00			\$2419.00
Class of 2021	\$3777.25			\$3777.25
Class of 2022	\$268.51		\$3000.00	\$3268.51
Class of 2023	\$ -0-	\$1887.54	\$2567.65	\$680.11
Class of 1951	\$671.18			\$671.18
Coffee Fund	\$958.06			\$958.06
Color Guard	\$181.71			\$181.71
Drama Club	\$346.01			\$346.01
Enrichment Club	\$2341.12			\$2341.12
German Club	\$2487.49	1093.75	\$1344.00	\$2737.74
High School Musical	\$62404.04			\$62404.04
Hurricane Creations	\$1848.60	\$203.81	\$56.00	\$1700.79

<u>NAME OF ACCOUNT</u>	<u>LAST BALANCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	<u>BALANCE</u>
Hurricane Happenings	\$184.05			\$184.05
Liberty Auxiliary	\$36.34			\$36.34
National Honor Society	\$ .03	\$357.47	\$757.00	\$399.56
Physical Education Club	\$519.15			\$519.15
Political Activism Association	\$ -0-			\$ -0-
Rosenkrantz Memorial Scholarship	\$64.37			\$64.37
SADD	\$404.35			\$404.35
Schuylkill Hose Co. #2 Auxiliary	\$2200.00			\$2200.00
Schwenk Memorial	\$98.03			\$98.03
Spanish Club	\$4542.17	\$3200.00	\$3541.36	\$4883.53
Student Awards & Field Trips	\$398.92	\$75.00	\$1424.42	\$1748.34
Student Council	\$1442.29		\$828.00	\$2270.29
Student Council Scholarship	\$324.87			\$324.87
Trust Agreement March 30, 1964	\$4149.06			\$4149.06
Youth Summit	\$ -0-			\$ -0-
Zwerling, Dr. Herman & Mary	\$75.67			\$75.67
<b>TOTALS: 10/31/18</b>	<b>\$108278.80</b>	<b>\$13911.04</b>	<b>\$34388.43</b>	<b>\$128756.19</b>



High School Principal



High School Secretary