

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**June 20, 2018**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:30 pm. Secretary Felty took roll call and the following board members responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Rebecca Sterner-Ulsh
- Mr. Bud Runkle
- Mrs. Jennifer Stoyer  
(arrived late)
- Administrators listed below:
  - Mr. Matthew Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick
- Visitor(s):
  - Mr. David Barr
  - Mr. Joseph Delluso
  - Mr. Evan Miller
  - Mr. Michael Miller
  - Mr. Tom Miller
  - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held May 16, 2018. Mr. Felty moved to dispense further reading of the minutes. Motion Mr. Felty, seconded by Mrs. McGoey, motion approved unanimously.

The receipt of May Tax Collectors and Realty Transfer Taxes were presented by Mr. Jacoby and questions by the Board to be presented to Mrs. Umphrey. Commission deduction:

May, 2018      \$9,783.04      after 2% commission deduction of \$199.65

Mrs. Umphrey noted a change regarding bank statements by Riverview Bank. Bank statements has changed from monthly to quarterly therefore, actual balances will be quarterly on monthly Treasurer Reports.

On motion of Mrs. McMcGarry, seconded by Mrs. Ulsh, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments in which there were none.

An Executive Session was called by Mr. Jacoby for personnel reasons. Attendees: Board of Directors, Mr. Caravan and Dr. Fitzpatrick.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met June 13, 2018. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Bud Runkle

Also present were:

- |  |   |
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| <ul style="list-style-type: none"><li>➤ Visitors:<ul style="list-style-type: none"><li>Mr. Joseph Delluso</li><li>Mrs. Jane Gordon</li><li>Mr. Chuck Grabusky</li><li>Ms. Shea Singley</li></ul></li></ul> | <ul style="list-style-type: none"><li>➤ Administrators listed below:<ul style="list-style-type: none"><li>Mr. Matt Buletza</li><li>Dr. Susan Morgan</li><li>Mr. Ken Rossi</li><li>Mr. Dennis Siket</li></ul></li><li>➤ Athletic Director Mr. Scott Buffington</li><li>➤ Solicitor Attorney James Caravan</li><li>➤ Business Manager Mrs. Kim Umphrey</li><li>➤ Superintendent Dr. Shawn Fitzpatrick</li></ul> |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.
2. The Committee recommends the appointment of Ms. Nanette Wagner as Head Volleyball Coach at the contracted rate.
3. The Committee recommends the appointment of Mrs. Margaret Palladino as Recreational Fall Swim Team Coach at the contracted rate.
4. The Committee recommends approval for a PIAA Cooperative Sponsorship of a Sport agreement between Schuylkill Haven Area School District and Marian Catholic High School for the 2018-19 winter sport season.
5. The appointment of Dr. Joseph Zawisza as School Physician for the 2018-19 school year is recommended.
6. The reappointment of Dr. Teresa Gaydos as School Dentist for the 2018-19 school year is recommended.
7. The reappointment of Dr. Cynthia Lubinsky as 2018 Football Game Doctor is recommended.

Mrs. Hess moved, seconded by Mr. Felty, approved items 1-7 as recommended. Motion carried unanimously.

8. The Committee recommends the appointment of Mr. Michael Feryo as Volunteer Football Coach for the upcoming sports season.

Mrs. Hess moved, seconded by Mrs. McGoey, approved item 8 as recommended. Motion carried unanimously.

9. The Committee recommends Bidy Wrestling to practice in the HS wrestling room every Tuesday from 6:00 pm to 8:00 pm effective June 19, 2018 until August 28, 2018.

Mrs. Hess moved, seconded by Mrs. Ulsh, approved item 9 as recommended. Motion carried unanimously.

10. The Committee recommends Dr. Fitzpatrick and Mrs. Umphrey to finalize the bid process to purchase Wrestling uniforms and present for ratification at the next regularly scheduled monthly meeting.

Mrs. Hess moved, seconded by Mrs. Ulsh, approved item 10 as recommended. Motion carried unanimously.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met June 13, 2018. In attendance were Directors:

- Mrs. Diana McGoey
- Mr. Bud Runkle

Also present were:

- Visitors:
  - Mr. Joseph Delluso
  - Mrs. Jane Gordon
  - Mr. Chuck Grabusky
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Solicitor Attorney James Caravan
  - Business Manager Mrs. Kim Umphrey
  - Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends accepting the declination of summer custodian employment from Mr. Max Mueller and Mr. Connor Raymond.
2. The following substitutes are recommended for regular summer employment: Mr. Erin Batz and Mr. Kevin Donton, effective June 11, 2018.
3. The 2018-19 Cafeteria Fund Budget is recommended for adoption as presented. Lunch prices for this school year will remain the same:

Elementary..... \$2.35  
Middle School..... \$2.45  
High School ..... \$2.65

4. The Committee recommends renewing the cafeteria services contract with Child Development, Inc. for the 2018-19 school year as presented.

Mrs. McGoey moved, seconded by Mrs. Hess, approved items 1-4 as recommended. Motion carried unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met June 13, 2018. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
  - Mr. Joseph Delluso
  - Mrs. Jane Gordon
  - Mr. Chuck Grabusky
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Dr. Susan Morgan
  - Mr. Ken Rossi
  - Mr. Dennis Siket
  - Solicitor Attorney James Caravan
  - Business Manager Mrs. Kim Umphrey
  - Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends entering into the following Shared Services Agreements for the 2018-19 school year as presented:
  - SHASD to provide Tri-Valley School District with Speech and Language Services at a rate of \$478.00 per day.
  - SHASD to provide North Schuylkill School District COTA Services at a rate of \$353.89 per day.
  - SHASD to provide Saint Clair Area School District supervisory services for the Occupational Therapy program on an as-needed basis at an hourly rate of \$58.50 plus mileage reimbursement.
2. The Committee recommends accepting the declination of Extended School Year Paraprofessional employment from Ms. Sarah Wright and Ms. Emily Jakobowsky.
3. The Committee recommends the following appointments for the Extended School Year Program:

Mr. Ted Smith – Teacher  
Ms. Charlotteann Petlansky – Paraprofessional

4. Acceptance of the following resignations is recommended:  
Mrs. Melissa Wentz - MS Spec Educ Teacher effective conclusion of  
2017-18 school year  
Mr. Dan Scheuer - Life Skills Teacher effective conclusion of  
2017-18 school year  
Ms. Janet Whalen - HS English Teacher effective June 13, 2018
5. The Committee recommends acceptance of the retirement notification of Mr. David Sabol, High School Math Teacher, with the conclusion of the 2017-18 school year.
6. The appointment of Mr. Isaac Davis as mentor for Mrs. Michelle McGinty is recommended.
7. The Committee recommends the appointment of Mr. Matthew Horoschak as High School Principal effective July 1, 2018, at an annual salary of \$93,700.

Mr. Felty moved, seconded by Mrs. Ulsh, approved items 1-7 as recommended.  
Motion carried unanimously.

8. The Committee recommends the appointment of Mr. Joseph Delluso as Elementary Center Principal effective July 1, 2018, at an annual salary of \$78,100.

Mr. Felty moved, seconded by Mrs. Hess, approved item 8 as recommended. Roll call vote was taken by Mrs. Gordon. Aye: 9, Naye: 0, Motion passed.

9. The Committee recommends a School Board Meeting start time change from 6:30 pm to 6:00 pm effective August, 2018.
10. The Committee authorizes Superintendent Fitzpatrick to extend employment for essential positions with ratification at the next regularly scheduled monthly meeting.
11. The Committee recommends approval of the settlement agreement for Student #10697 as presented.

Mr. Felty moved, seconded by Mrs. Ulsh, approved items 9-11 as recommended.  
Motion carried unanimously.

12. Based on a review of duties for MS building principal Mr. Matthew Buletza, the Committee recommends a salary market adjustment. His annual salary compensation will increase to \$85,000, effective July 1, 2018.

Mr. Felty moved, seconded by Mrs. Strauch, approved item 12 as recommended.  
Motion carried unanimously.

13. The following tuition rates were set by PDE:

2017-18 Elementary: \$10,366.79*	2016-17 Elementary: \$9,935.59
Secondary: \$11,043.01*	Secondary: \$10,863.29

\*2018-19 nonresident tuition rate will be based on this amount as per Policy 202

Mr. Felty moved, seconded by Mrs. Ulsh, approved item 13 as recommended. Motion carried unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met June 13, 2018. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Sandy Hess

Also present were:

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|--------------------|--|
| ➤ Visitors:        | ➤ Administrators listed below:         |
| Mr. Joseph Delluso | Mr. Matt Buletza                       |
| Mrs. Jane Gordon   | Dr. Susan Morgan                       |
| Mr. Chuck Grabusky | Mr. Ken Rossi                          |
| Ms. Shea Singley   | Mr. Dennis Siket                       |
|                    | ➤ Solicitor Attorney James Caravan     |
|                    | ➤ Business Manager Mrs. Kim Umphrey    |
|                    | ➤ Superintendent Dr. Shawn Fitzpatrick |

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The following reappointments are recommended:  
Mrs. Kim Umphrey – Treasurer – July 1, 2018 through June 30, 2019  
Attorney James Caravan – Solicitor – July 1, 2018 through June 30, 2019
2. The Committee recommends committing the fund balance in excess of PDE permissible limits as computed upon completion of the June 30, 2018, annual audit, to funds for the purpose of retirement costs, building maintenance and repairs and/or technology maintenance and upgrades. This assignment is to be effective as of June 30, 2018, and shall be reflected in the June 30, 2018, annual audit and financial statement.
3. The Committee recommends approval of the 2018-19 final budget. This budget includes a tax increase of 2.0%, and every effort will be made to maintain all current programs.
4. The bills for the month of June are presented and recommended for payment.

5. The Committee recommends authorizing the Administration to pay all bills earmarked for the 2017-2018 budget that closes June 30, 2018.
6. The Committee recommends authorizing Business Manager Mrs. Kim Umphrey to pay all July's invoices with ratification at the next regular monthly meeting.

Mrs. McGarry moved, seconded by Mrs. McGoey, approved items 1-6 as recommended. Motion carried unanimously.

7. The Committee recommends Business Kim Umphrey a salary increase of \$3,100 plus \$1,850 salary market value adjustment effective July 1, 2018.

Mrs. McGarry moved, seconded by Mr. Runkle, approved item 7 as recommended. Motion carried unanimously.

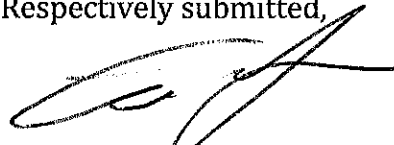
8. The Committee recommends Superintendent Dr. Fitzpatrick a salary increase of \$3,100 plus \$1,900 bonus effective July 1, 2018.

Mrs. McGarry moved, seconded by Mrs. McGoey, approved item 8 as recommended. Roll call vote was taken by Mrs. Gordon. Aye: 9, Naye: 0, Motion passed.

Mrs. Hess commended administration for the excellent job for coordinating the Annual Island Fest dunk tank in the past years. She asked if there could be volunteers again this year. There are many volunteer positions such as ticket takers and concession stand. This year's Island Fest is Saturday, August 18, 2018.

Meeting adjourned with motion by Mrs. McGoey, second by Mrs. Hess at 7:34 pm.

Respectively submitted,



Eric R. Felty  
School Board Secretary

jmg

**TENTATIVE  
Facilities Requests  
June 2018**

<b>SUBJECT</b>	<b>LOCATION</b>	<b>START</b>	<b>END</b>
TENTATIVE: Cheerleading Booster Club Mtg	HS Classroom 102 (3rd Tuesday during June/July/Aug)	Mon 6/18/2018 6:30 PM	Mon 6/18/2018 8:00 PM
TENTATIVE: Youth Swim Meet	Pool & Concessions: June 19, 21, 26 & July 17)	Tue 6/19/2018 4:00 PM	Tue 6/19/2018 8:30 PM
TENTATIVE: SH Dive Rescue & Recovery Team	Swimming Pool	Sat 7/21/2018 9:00 AM	Sat 7/21/2018 12:00 PM
TENTATIVE: HS Boys Soccer Camp	Rotary or EC Field (Aug 6-10/5-7:30pm)	Mon 8/6/2018 5:00 PM	Mon 8/6/2018 7:30 PM
TENTATIVE: SH Soccer Club (RFryer)	EC Field (every 2 weeks 8/25-10/20 from 9-6pm)	Sat 8/25/2018 9:00 AM	Sat 8/25/2018 6:00 PM
TENTATIVE: SH Soccer Club (RFryer)	EC Field (every 2 weeks Aug 26-Oct 21 from 1-6pm)	Sun 8/26/2018 1:00 PM	Sun 8/26/2018 6:00 PM
TENTATIVE: Cheerleading Booster Club Mtg	HS Cafeteria (3rd Tuesday during Sept/Oct/Nov/Dec)	Tue 9/18/2018 6:30 PM	Tue 9/18/2018 8:00 PM
TENTATIVE: Child Evangelical Fellowship	EC Classroom (Oct 4-Dec 13, 2018)	Thu 10/4/2018 2:45 PM	Thu 10/4/2018 4:00 PM
TENTATIVE: Child Evangelical Fellowship	EC Classroom (Feb 4-Apr 11, 2019)	Thu 2/7/2019 2:45 PM	Thu 2/7/2019 4:00 PM