

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
August 14, 2019

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 7:36 pm. Secretary Felty took roll call and the following board members responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mr. Bud Runkle
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mrs. Rebecca Sterner-Ulsh
(Personal absence)
- Administrators listed below:
 - Mr. Matthew Buletza
 - Mr. Joseph Delluso
 - Mr. Matthew Horoschak
 - Dr. Susan Morgan
 - Mr. Dennis Siket
- Director Builds & Grounds Mr. Ken Albitz
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick
- Visitor(s):
 - Mrs. Jane Gordon
 - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held June 12, 2019. Mr. Felty moved to dispense further reading of the minutes. Motion Mrs. Strauch, seconded by Mrs. McGoey, motion approved unanimously.

The receipt of May/June Tax Collectors and Realty Transfer Taxes were presented by Mr. Jacoby and questions by the Board to be presented to Mrs. Umphrey. Commission deduction:

May, 2019	\$9,042.95	after 2% commission deduction of \$184.55
June, 2019	\$4,955.53	after 2% commission deduction of \$101.13

On motion of Mrs. McGoey, seconded by Mrs. McGarry, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby asked for Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments in which there were none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met August 14, 2019. In attendance were Directors:

- Mrs. Sandy Hess, Chairperson
- Mrs. Melissa Strauch
- Mr. Bud Runkle

Also present were:

- Visitor:
 - Mrs. Jane Gordon
 - Mrs. Lisa Hartz
 - Ms. Rhonda Johnson
 - Mr. Jay Newswanger
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Mr. Joe Delluso
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
 - Director Buildings & Grounds Mr. Ken Albitz
 - Athletic Director Mr. Scott Buffington
 - Solicitor Attorney James Caravan
 - Director Network Admin. Mr. Dave Pizzico
 - Business Manager Mrs. Kim Umphrey
 - Superintendent Dr. Shawn Fitzpatrick

A. Student Activities – Mrs. Hess

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.
2. The Committee accepts the donation of a football coaches radio system from Mr. Buddy Bieber.
3. The Committee recommends ordering 20 uniforms for the 7th/8th Grade Girls Basketball team from All Sports Uniforms Company at \$599.80 and \$360.00 for decaling from Mystic. The complete uniform purchase will be \$959.80.
4. The Committee recommends Mr. Theodore Smith as Head Golf Coach at the contracted stipend.
5. The Committee recommends the following volunteer coaches:
 - Volunteer Football Coach – Ryan Fehr
 - Volunteer Volleyball Coach – Kayla Hartz
 - Volunteer Girls Basketball Coach – Lisa Kline
6. The Committee recommends Mrs. Katie McDonald as HS Newspaper Advisor at the contracted stipend.

The School Board, on motion of Mrs. Hess, seconded by Mr. Felty, approved Items 1. – 6. Motion passed unanimously.

7. Mr. Buffington provided the Fall Sport student enrollments as follows:

Football.....29
Boys Soccer.....28

Girls Soccer.....	20
Volleyball.....	28
Cross Country.....	Female – 7
	Male – 7
Jr. High Cross Country.....	Female – 1
	Male – 6
Golf.....	11
7 th /8 th Girls Basketball.....	7 th – 9
	8 th - 4

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met August 14, 2019. In attendance was Director:

- Mrs. Diana McGoey, Chairperson
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Bud Runkle

➤ Visitor:

- Mrs. Jane Gordon
- Mrs. Lisa Hartz
- Ms. Rhonda Johnson
- Mr. Jay Newswanger
- Ms. Shea Singley

➤ Administrators listed below:

- Mr. Matt Buletza
- Mr. Matt Horoschak
- Mr. Joe Delluso
- Dr. Susan Morgan
- Mr. Ken Rossi
- Mr. Dennis Siket
- Director Buildings & Grounds Mr. Ken Albitz
- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Director Network Admin. Mr. Dave Pizzico
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Ken Albitz informed the board with an extensive list of building and grounds repairs, installations, and replacements completed this summer.
2. The Committee recommends adopting the CACL Federal Credit Union Sponsorship Agreement with authorization for Dr. Shawn Fitzpatrick to sign the document and to take all steps necessary and proper to carry out the terms of the Agreement as presented.
3. The Committee recommends decommissioning used equipment as follows:

Elementary Center
Double-sided bookcase

Middle School
Smart boards, digital projectors, desks, choral

Student desks and chairs risers, encyclopedias, VHS tapes, transparency projectors, various shop equipment/machines, & other miscellaneous school items.

4. The Committee recommends accepting the declination of summer custodian employment from Mr. Colin Gipe and Ms. Taylor Anthony.
5. The Committee recommends approval of the unpaid leave request of Ms. Doris Umberger for approximately 2 months beginning August 20, 2019.
6. The Committee recommends the appointment of Mrs. Sharon Dreher as Interim Elementary Center Head Cook effective at the start of the school year. Mrs. Dreher will have a 75-day probation period.
7. The Committee recommends the appointment of Ms. Cindy Malec as part-time Cafeteria Aide at the contracted rate upon completion of the required paperwork.
8. The Committee recommends the appointment of Ms. Donna Goetz as part-time Cafeteria Aide at the contracted rate upon completion of the required paperwork.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Strauch, approved Items 2. – 7. Motion passed unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by **Mr. Felty**:

The Education Committee met August 14, 2019. In attendance were Directors:

- Mr. Eric Felty, Chairperson
- Mrs. Diana McGoey
- Mrs. Melissa Strauch

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buleta
 - Mr. Matt Horoschak
 - Mr. Joe Delluso
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
 - Director Buildings & Grounds Mr. Ken Albitz
 - Athletic Director Mr. Scott Buffington
 - Solicitor Attorney James Caravan
 - Director Network Admin. Mr. Dave Pizzico
 - Business Manager Mrs. Kim Umphrey
 - Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends Mr. Samuel Julian, Special Education teacher, nine (9) unpaid work days – September 11-23, 2019.
2. The resignation of Ms. Kristi Koinski as Highly Qualified Paraprofessional effective August 5, 2019, is recommended for acceptance.
3. The resignation of Ms. Marci Barnes as Highly Qualified Paraprofessional effective at the start of the 2019-20 school year, is recommended for acceptance.
4. The resignation of Mr. Kyler Burke, high school Social Studies teacher, effective upon replacement of his current position, is recommended for acceptance.
5. The Committee recommends approval of employee #31933 FMLA leave from approximately November 15, 2019 until the beginning of January, 2020.
6. The Committee recommends approval of employee #24122 FMLA leave from approximately October 21, 2019 through February 3, 2020.
7. The following 2019-20 Support staff roster is recommended for approval:

NAME	POSITION
Lois Whittemore	Paraprofessional
Louise Knoblauch	Paraprofessional
Alexandra Pascucci	Paraprofessional
Victoria Pascucci	Paraprofessional
John Stiner	Cafeteria
Timothy Sayers	Health Tech
Pat Naus	Teacher Aide

8. The Committee recommends entering into an Agreement with Casey Sassaman to provide psychologist services during a childbearing employee leave. The District shall pay \$350 per full-evaluation and reevaluation which require additional testing and \$175 per reevaluation not requiring additional testing. This Agreement is retroactive to July 1, 2019.
9. The Committee recommends the appointment of Ms. Kristi Koinski as 2019 Extended School Year (ESY) Program teacher retroactive to July 1, 2019.
10. The Committee recommends entering into a Shared Service Agreement with Tri-Valley School District for their Social Worker services. This Agreement will be for ten (10) days per month for the 2019-20 school year at a rate of \$399.32 per day.
11. The Committee recommends entering into a Shared Service Agreement for the 2019-20 school year providing Saint Clair Area School District supervisory services for their Occupational Therapy program on an as-needed basis at an hourly rate of \$60.08 plus mileage reimbursement.

12. The Committee recommends entering into a Shared Service Agreement providing Tri-Valley School District Speech and Language Therapy services for the 2019-20 school year at a rate of \$490.30 per day.
13. The approval of Mrs. Leslie Gipe as substitute for 2019 Summer Slide Program is recommended for approval.
14. The Committee recommends accepting the declination Dr. Teresa A. Gaydos, DMD as school dentist for the 2019-20 school year.
15. The Committee recommends Dr. Melissa Burke, DMD as school dentist for the 2019-20 school year.
16. The appointment of Mr. Theodore Smith, SHALE Coordinator at an annual salary of \$35,000 effective with the 2019-20 school year is recommended.
17. The Committee authorizes Superintendent Fitzpatrick to extend employment for essential positions with ratification at the next regularly scheduled monthly meeting.
18. The Committee recommends adoption of the Elementary Student Assistance Program (SAP) Agreement for the 2019-20 school year.
19. The Committee recommends adoption of the 2019-20 Title I Agreement between Schuylkill Haven Area School District and Schuylkill Intermediate Unit as presented.
20. The Committee recommends adoption of the Special Education Agreement between Schuylkill Haven Area School District and Schuylkill Intermediate Unit as presented.
21. The Committee recommends approval for Superintendent Dr. Shawn Fitzpatrick to authorize and sign any and all contracts, agreements, grants and/or licenses with the PA Department of Education as presented.
22. The Committee recommends approval of the Elementary, Middle School and High School Student/Parent Handbooks, as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved Items 1. – 22. Motion passed unanimously.

23. The Board of Directors recommend the appointment of Mr. Edward Terefencko, Social Studies teacher in the high school effective upon release of his current employer. His annual salary is \$62,250, Step 16, BS+24 with appropriate documents presented.

The School Board, on motion of Mr. McGoey, seconded by Mrs. Strauch, approved Item 23. Motion passed unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met August 14, 2019. In attendance were Directors:

- Mrs. Crystal McGarry, Chairperson
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Mr. Joe Delluso
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
 - Director Buildings & Grounds Mr. Ken Albitz
 - Athletic Director Mr. Scott Buffington
 - Solicitor Attorney James Caravan
 - Director Network Admin. Mr. Dave Pizzico
 - Business Manager Mrs. Kim Umphrey
 - Superintendent Dr. Shawn Fitzpatrick

D. Finance – Mrs. McGarry

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval to contract for the transportation of school students with R&J Transportation, Inc. for school years 2019-2020, 2020-2021 and 2021-22 as presented.
2. The Committee recommends approval to contract with R&J Transportation, Inc. for Extra-Curricular Activities for school year 2019-2020 as presented.
3. The Committee recommends acceptance of the bus drivers as presented from R&J Transportation, Inc. for the 2019-20 school year.
4. The Committee recommends approval to establish the following new Student Activity Accounts: 7th & 8th Grade Formal Account and PE Clothing Fundraiser Account.
5. The bills for the month of July and August, 2019 are presented and recommended for payment.

The School Board, on motion of Mrs. McGarry, seconded by Mrs. Hess, approved Items 1. – 5. Motion passed unanimously.

E. SCIU

Mr. Jacoby reported the IU has been very successful renting empty spaces in their building. Two new resignations: Marketing Instructor and Plumbing Instructor.

IX. Memorandum and Report of the Superintendent

Dr. Fitzpatrick informed there will be a media night on Thursday, August 29, 2019 at 6:30 pm before the Meet the Hurricanes held in the HS Gym. The HS Gym renovation project will be unveiled and a ribbon cutting ceremony.

X. Items to be presented by Directors and Administrators
There were no items discussed this month.

An Executive Session took place following the Committee Meetings. Present were Dr. Fitzpatrick, Mr. Caravan, Board Members, Mr. Horoschak & Mr. Siket.

Meeting adjourned with motion by Mrs. Hess, second by Mrs. McGarry at 7:36 pm.

Respectively submitted,

Eric R. Felty
School Board Secretary

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