



Health and Safety Plan Schuylkill Haven Area School District Phased Reopening Covid-19 Pandemic

2020-2021

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The Schuylkill Haven Area School District recognizes that our schools are a critical community institution serving over 1100 students. The threat of a highly infectious outbreak in our schools could be detrimental to the community. By following this COVID-19 Health and Safety Plan, we are dedicated to reducing the miscommunications that may encompass the chaotic nature of an outbreak of any highly infectious illness.

This plan outlines Schuylkill Haven Area School District's strategy in preparing for, responding to, and recovering from a pandemic, specifically COVID-19, in a collective, community approach. It serves as a guide for the safe reopening of the schools in the Schuylkill Haven Area School District. **This is a fluid document, based on local, state and federal guidelines, that will continue to develop over time.**

This document contains supplemental information from the Pennsylvania Department of Health (DOH), the Center for Disease Control (CDC), the Pennsylvania Department of Education (PDE), American Academy of Pediatrics (AAP).

The Schuylkill Haven Area School District Health and Safety Plan was created in accordance with school administration, faculty, staff, parents, community members, and medical consultants.

PURPOSE

The intent of this Health and Safety Plan is to serve as the District guidelines for all reopening activities. The purpose of this plan is to achieve the following goals:

- Maximize the protection of lives while minimizing educational and social disruption while reducing morbidity and mortality.
- Enable Schuylkill Haven Area School District to continue to operate and provide services as normally and effectively as possible with minimal academic and economic losses.
- The response of the Schuylkill Haven Area School District will be directed by the Pennsylvania Department of Health and the Pennsylvania Department of Education's direction and guidance. This plan coordinates federal, state, and local agencies.
- Continue the essential core operations of the Schuylkill Haven Area School District in the event of increased staff/student absences.
- Establish and maintain a coordinated pandemic team to enable effective, timely, and sensitive decision-making regarding continuity of student learning needs to remain the core value and focal point.
- Develop a communications plan to ensure that students, parents, and staff receive timely and accurate information regarding disease prevention strategies and infection control strategies.

- Prepare and provide resources for mental health/crisis service needs of staff, students and families.

Likely Realities and Constraints

Our current situation may seem unpredictable; however, we believe that there are some likely realities that our faculty, staff, students, and families can anticipate. Some of those realities help our plans to reopen, while others may make it more challenging and constrain our efforts. It is important, as we plan, for everyone to be on the same page about what is likely so we can focus most of our effort on the most likely circumstances, while still ensuring that we plan for the various “what if” scenarios.

1. **The virus will not disappear by September, but its level of spread may change.** Covid-19 will be present throughout the summer and fall, although the size and localization of the outbreak is to be determined and may change as businesses and communities reopen. Knowing that the number of cases is not a fixed amount, the District will remain committed to adjusting its approach based on the reality of the virus’ spread in the region.
2. **Schools will open for in-person learning in August.** Students will begin returning to school on August 31st and in-person instruction will be offered in schools. It is likely, however, that schedules, classroom spaces, and day-to-day operations will be adjusted to allow for social distancing and smaller groupings.
3. **Virtual instruction is an option.** Even with schools opening in August for in-person instruction, Schuylkill Haven Area School District will continue to offer virtual/cyber learning options for students.
4. **Funding** is projected at level-funding or less for the 2020-2021 school year. However, the demand for new school programming and instructional models continue to be necessary.

SCOPE

The scope of this Health and Safety Plan covers district reopening as it pertains to COVID-19 (Coronavirus).

COVID-19 (Coronavirus) – Symptoms of COVID-19 have reportedly had mild to severe respiratory illness accompanied with fever, cough, and shortness of breath. Symptoms may appear 2-14 days after exposure. The virus is spread person-to-person between people within close contact (about 6 feet), via respiratory droplets produced when an infected person sneezes or coughs, and these droplets can land in the mouths or noses of people who are nearby where the droplets are inhaled into the lungs. Transmission may also be possible through contact with contaminated surfaces, but this is not thought to be the main way of transmission.

People with these symptoms may have COVID-19:

- Fever or chills

- Cough

- Shortness of breath or difficulty breathing

- Fatigue

- Muscle or body aches

- Headache

- New loss of taste or smell

- Sore throat

- Congestion or runny nose

- Nausea or vomiting

- Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Health and Safety Plan: Schuylkill Haven Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities are informed by [Governor Wolf’s Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregated settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity’s publicly available website.

Based on your county’s current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA’s plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- X Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- X Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- X Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 31, 2020

Pandemic Team

Pandemic Coordinator Laura Schaeffer, School Nurse

Roles and Responsibilities

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
Shawn Fitzpatrick	Superintendent	Both
Scott Jacoby	School Board Member	Both
Ken Albitz	Director of Buildings and Grounds	Both
Susan Morgan	Director of Curriculum and Technology	Both
Jay Newswanger	Transportation Contractor	Both
Ken Rossi	Director of Special Education	Both
Dave Pizzico	Network Administrator	Both
Patricia Daley	Director of Food Services, Nutrition Group	Both
Matt Horoschak	High School Principal	Both
Dennis Siket	High School Assistant Principal	Both
Matt Buletza	Middle School Principal	Both
Joseph Delluso	Elementary Principal	Both
Kim Umphrey	Business Manager	Both
Robert Zimmerman, DO	Medical Professional	PCRT
Melissa Burke, DDS	Medical Professional	PCRT
Susan Kanezo	Health Technician	PCRT

Tina Luckenbill	Health Technician	PCRT
Rebekah Noecker	Health Technician	PCRT
Sara Wehr	EC/HS Parent	PCRT
Shane Keppley	MS Parent	PCRT
Chuck Grabusky	HS Teacher	PCRT
Kaye Schwenk	HS Teacher	PCRT
Wayne Smith	HS Teacher	PCRT
Elayne Hinderliter	HS Teacher	PCRT
Natalie Masinick	HS Teacher	PCRT
Aaron Schock	MS Teacher	PCRT
Courtney Schock	MS Teacher	PCRT
Marisa Horbal	MS Teacher	PCRT
Lisa Hartz	EC Teacher	PCRT
Rhonda Johnson	EC Teacher	PCRT
Thomas Miller	EC Teacher	PCRT

Cleaning, Sanitizing, Disinfecting and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Use of PPE required (masks, gloves, face-shields)</p> <p>Daily use of Disinfectant Fogger and Sanitizing Sprayer for classrooms, hallways, and stairwells.</p> <p>Practice Social Distancing & Hygiene standards</p> <p>The district will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Disinfect frequently touched surfaces and objects within the school and on buses daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps have been taken to prohibit communal drinking fountains. Replace with touchless bottle filling stations.</p>	<p>Use of PPE required (masks, gloves, face-shields)</p> <p>Daily use of Disinfectant Fogger and Sanitizing Sprayer for classrooms, hallways, and stairwells.</p> <p>Practice Social Distancing & Hygiene standards</p> <p>The district will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps have been taken to prohibit communal drinking fountains. Replace with touchless bottle filling stations.</p>	Ken Albitz, Director of Buildings & Grounds	<p>PPE</p> <p>CDC Website</p> <p>COVID-19 Daily Cleaning Job expectations</p> <p>Custodial Supervisor Inspection Form</p>	Y –

	<p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified.</p> <p>Increase ventilation wherever possible.</p>	<p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified.</p> <p>Increase ventilation wherever possible.</p>			
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Daily use of Disinfectant Fogger and Sanitizing Sprayer</p> <p>All spaces where the Achieve program occurs will be disinfected daily.</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	<p>Daily use of Disinfectant Fogger and Sanitizing Sprayer</p> <p>All spaces where the Achieve program occurs will be disinfected daily.</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	<p>Ken Albitz, Director of Buildings & Grounds</p>	<p>Custodians</p> <p>Disinfectant Fogger and Sanitizing Sprayer</p> <p>Ful-San cleaning product</p>	<p>Y –</p>

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Staggered schedule to limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities, including the Achieve Program, to those that can maintain social distancing.</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities, including the Achieve Program, to those that can maintain social distancing.</p> <p>Classes can be held in gyms, auditoriums, other</p>	Building Principal	Building Level Schedule	Y

	<p>Classes can be held in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Every effort will be made to maintain 6 feet social distancing. Dividers may be used in certain situations.</p>	<p>large spaces, or outdoors when possible.</p> <p>Every effort will be made to maintain 6 feet social distancing. Dividers may be used in certain situations.</p>			
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be prepacked for individual serving with sealed meal.</p> <p>Students meals will be prepared and sealed for ease of distribution for each student.</p> <p>Student dining areas and cafeteria serving areas will be frequently disinfected.</p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be prepacked for individual serving with sealed meal.</p> <p>Students meals will be prepared and sealed for ease of distribution for each student.</p> <p>Student dining areas and cafeteria serving areas will be frequently disinfected.</p>	Patty Daley, Director of Food Services	<p>Alcohol Based Sanitizer</p> <p>Ful-San cleaner</p>	Y
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly</p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an</p>	Building Principal	<p>Hand soap</p> <p>Alcohol Based Sanitizer</p> <p>Training Google Slide Presentation</p>	Y

	<p>dirty, use an alcohol-based hand sanitizer.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p>alcohol-based hand sanitizer.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>			
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands</p> <p>Translated Posters</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands</p> <p>Translated Posters</p>	<p>Ken Albitz, Director of Buildings & Grounds</p> <p>Building Principal</p>	<p>CDC Website</p> <p>Germs Are Everywhere Posters</p> <p>Wash Your Hands Posters</p> <p>Print Shop</p>	N
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>No outside individuals renting of indoor facilities under Policy 707.</p> <p>Do not schedule large group activities including, but not limited to indoor assemblies, concerts, and theater.</p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>No outside individuals renting of indoor facilities under Policy 707. (This will be re-evaluated each board meeting)</p> <p>Limit large group activities such as extracurriculars in accordance with PIAA and PMEA Guidelines</p> <p>Ensure all large group activities including, but not limited to outdoor assemblies, concerts, and theater shows follow social distancing guidelines.</p>	<p>Building Principal</p>	N/A	N

<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider;</p> <ul style="list-style-type: none"> Physical proximity of players Eliminate the amount of touching of shared equipment Ability to engage in social distancing while not engaged in active play. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Recess</p> <p>Limit recreation areas to open spaces.</p> <p>Prohibit use of playground structures.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following social distancing guidelines.</p>	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider;</p> <ul style="list-style-type: none"> Physical proximity of players Limit the amount of touching of shared equipment Ability to engage in social distancing while not engaged in active play. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Recess</p> <p>Limit recreation areas to open spaces.</p> <p>Prohibit use of playground structures.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following social distancing guidelines.</p>	<p>Building Principals</p> <p>Physical Education Department</p>	<p>Playground Equipment (balls, jump ropes)</p>	<p>Y - PE Teachers</p>
<p>Handling Music Activities and Classes</p>	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p>	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p>	<p>Building Principals</p> <p>Susan Morgan, Director of Curriculum and Instruction</p>	<p>Instrument Cleaning Policies</p>	<p>N</p>

	<p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students. Consider;</p> <ul style="list-style-type: none"> • Physical proximity of students. • Use of appropriate facilities to accommodate social distancing. • Amount of touching of shared equipment. • Ability to engage in social distancing while not engaged in active play. 	<p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students. Consider;</p> <ul style="list-style-type: none"> • Physical proximity of students. • Use of appropriate facilities to accommodate social distancing. • Amount of touching of shared equipment. • Ability to engage in social distancing while not engaged in active play. 			
<p>Limiting the sharing of materials among students</p>	<p>Disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, or other areas. Middle and High school lockers will not be used.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Textbooks that are shared • Technology • Art Supplies • PE Equipment <p>Limit using other employees' phones, desks, offices, or other work tools and equipment,</p>	<p>Disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, or other areas. Middle and high school lockers will not be used.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Textbooks that are shared • Technology • Art Supplies • PE Equipment <p>Limit using other employees' phones, desks, offices, or other work tools and</p>	<p>Building Principals</p>	<p>Cleaning Materials</p> <p>Individual Student Spaces</p>	<p>N</p>

	when possible. Disinfect them before and after use.	equipment, when possible. Disinfect them before and after use.			
Staggering the use of communal spaces and hallways	<p>Encourage one-way traffic patterns in hallways.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> • Arrival • Dismissal Lines • Lunch <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held.</p>	<p>Encourage one-way traffic patterns in hallways.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> • Arrival • Dismissal Lines • Lunch <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held.</p>	Building Principals	Hallway Signage	N
Adjusting transportation schedules and practices to create social distance between students	<p>Routes will be developed, paying particular attention to balancing student ridership.</p> <p>Encourage parents/guardians to transport children.</p> <p>Elementary start and end times will be altered to add additional runs and reduce the number of passengers on each bus.</p> <p>Students will be required to wear masks. They will have assigned seats on the bus.</p> <p>Extracurriculars and Achieve Program will follow transportation guidelines.</p> <p>Educational field trips will be limited.</p> <p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation.</p>	<p>Routes will be developed, paying particular attention to balancing student ridership.</p> <p>Encourage parents/guardians to transport children.</p> <p>Elementary start and end times will be altered to add additional runs and reduce the number of passengers on each bus.</p> <p>Students will be required to wear masks. They will have assigned seats on the bus.</p> <p>Extracurriculars and Achieve Program will follow transportation guidelines.</p> <p>Educational field trips will be limited.</p> <p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation.</p>	Chris Long, Transportation Coordinator	Contractors to provide Disinfectant Fogger and Sanitizing Sprayer.	N

	School buses and vehicles will be disinfected daily.	School buses and vehicles will be disinfected daily.			
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible while wearing masks.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	<p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible while wearing masks.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	Building Principals	N/A	N
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Update the SHASD website with any transportation changes.	Update the SHASD website with any transportation changes.	Chris Long, Transportation Coordinator	N/A	N
Other social distancing and safety practices	Installing Sneeze-Guards in Main Offices and Cafeteria P.O.S. Areas	Installing Sneeze-Guards in Main Offices and Cafeteria P.O.S. Areas	Ken Albitz, Director of Buildings & Grounds	<p>Purchase Sneeze-Guards</p> <p>Maintenance to install</p>	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening may randomly occur upon entrance to school for students and staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening may randomly occur upon entrance to school for students and staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p>	<p>Laura Schaeffer, School Nurse</p>	<p>Self-Screen and Reporting Procedures</p> <p>PPE- masks, face shields, gowns, gloves</p> <p>Isolation room</p> <p>Touchless thermometers, stethoscopes, pulse oximeters</p> <p>Health technician</p>	<p>Y</p>

	<p>Students and staff will go to the nurse immediately if feeling symptomatic or have an elevated temperature upon entrance.</p> <p>The District will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p> <p>The nurse will maintain a detailed history of exposure and symptoms. The nurse will utilize a COVID assessment scale as well.</p> <p>The nurse will monitor all sick calls daily and maintain records of students who have COVID symptoms.</p> <p>The nurse will notify parents and administration with findings.</p>	<p>Students and staff will go to the nurse immediately if feeling symptomatic or have an elevated temperature upon entrance.</p> <p>The District will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p> <p>The nurse will maintain a detailed history of exposure and symptoms. The nurse will utilize a COVID assessment scale as well.</p> <p>The nurse will monitor all sick calls daily and maintain records of students who have COVID symptoms.</p> <p>The nurse will notify parents and administration with findings.</p>			
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>All symptoms should be self-reported.</p> <p>All students and staff will have temperatures screened each day prior to coming into the buildings. Any student or staff that has an elevated temperature or any other sign/symptom of COVID will report to the nurse's office upon entrance.</p> <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p>	<p>All symptoms should be self-reported.</p> <p>All students and staff will have temperatures screened each day prior to coming into the buildings. Any student or staff that has an elevated temperature or any other sign/symptom of COVID will report to the nurse's office upon entrance.</p> <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p>	<p>Laura Schaeffer, School Nurse</p>	<p>Isolation Area</p> <p>Notification Letter</p> <p>PPE- masks, face shields, gowns, gloves Isolation room Touchless thermometers, stethoscopes, pulse oximeters</p> <p>Health technician</p>	<p>Y</p>

	<p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Notify staff and families confirmed case and findings while maintaining confidentiality.</p> <p>Monitoring of all sick calls daily and maintain records of students who have COVID symptoms.</p> <p>Maintain detailed history of exposure and symptoms. The nurse will utilize a COVID assessment scale as well.</p>	<p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Notify staff and families confirmed case and findings while maintaining confidentiality.</p> <p>Monitoring of all sick calls daily and maintain records of students who have COVID symptoms.</p> <p>Maintain detailed history of exposure and symptoms. The nurse will utilize a COVID assessment scale as well.</p>			
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>The parent of the effected student and or staff member will be instructed to contact their primary care provider for further guidance and/or testing.</p> <p>Administration will be informed.</p> <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> • 10 days from the onset of symptoms. • Resolution of fever without the use of fever-reducing medications for the previous 24 hours. • Improvement in respiratory symptoms (e.g., 	<p>The parent of the effected student and or staff member will be instructed to contact their primary care provider for further guidance and/or testing.</p> <p>Administration will be informed.</p> <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> • 10 days from the onset of symptoms. • Resolution of fever without the use of fever-reducing medications for the previous 24 hours. • Improvement in respiratory symptoms (e.g., 	<p>Laura Schaeffer, School Nurse</p>	<p>Point of contact staff</p> <p>Full time nursing staff</p>	<p>N</p>

	<p>cough, shortness of breath)</p> <ul style="list-style-type: none"> Negative test for COVID-19 and has been released to return with a doctor's order and provides appropriate documentation. Released to return to school with a doctor's order and supplies appropriate documentation. <p>Out of State travel for Students and Staff: See Appendix A (memo)</p>	<p>cough, shortness of breath)</p> <ul style="list-style-type: none"> Negative test for COVID-19 and has been released to return with a doctor's order and provides appropriate documentation. Released to return to school with a doctor's order and supplies appropriate documentation. <p>Out of State travel for Students and Staff: See Appendix A (memo)</p>			
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Post Health and Safety Plan on SHASD Website</p> <p>Provide regular update information on SHASD website and in parent flyers/letters.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	<p>Post Health and Safety Plan on SHASD Website</p> <p>Provide regular update information on SHASD website and in parent flyers/letters.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	<p>Susan Morgan, Director of Curriculum and Technology</p>	<p>Zipp Slip School Messenger District website and social media</p>	<p>N</p>
<p>Other monitoring and screening practices</p>	<p>Monitoring and screening practices will be based on the best practice guidelines as they are disseminated from federal, state and local health departments.</p> <p>Each day all individuals entering the building will be screened utilizing an infrared thermometer.</p> <p>Any individual throughout the day who starts to experience symptoms will immediately be assessed by the nurse.</p> <p>Other screening practices (vision, hearing, growth), will be placed on hold as they cannot be conducted with appropriate social distancing guidelines.</p>	<p>Monitoring and screening practices will be based on the best practice guidelines as they are disseminated from federal, state and local health departments.</p> <p>Each day all individuals entering the building will be screened utilizing an infrared thermometer.</p> <p>Any individual throughout the day who starts to experience symptoms will immediately be assessed by the nurse.</p> <p>Other screening practices (vision, hearing, growth), will be placed on hold as they cannot be conducted with appropriate social distancing guidelines.</p>	<p>Laura Schaeffer, School Nurse</p>	<p>Infrared thermometers PPE Isolation rooms Pulse oximeters Stethoscope Full time nursing staff</p>	

Other Considerations for Students and Staff

Key Questions

- How will you determine which staff are willing/able to return? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you address staff who are ill, or who have family members who have become ill?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p>	<p>Limit or cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p>	Principal	N/A	N
* Use of face coverings (masks or face shields) by all staff	<p>Face coverings are required on district transportation and when unable to maintain social distancing.</p> <p>Face coverings are required for use during times when groups of individuals pass or are not able to maintain social distancing guidelines such as hallway transitions.</p>	<p>Face coverings are required on district transportation and when unable to maintain social distancing.</p> <p>Face coverings are required for use during times when groups of individuals pass or are not able to maintain social distancing guidelines such as hallway transitions.</p>	Principal	Signage regarding expectations	N

<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Face coverings are required on district transportation and when unable to maintain social distancing.</p> <p>Face masks are required for use during times when groups of individuals pass or are not able to maintain social distancing guidelines such as hallway transitions and during bus transport.</p>	<p>Face coverings are required on district transportation and when unable to maintain social distancing.</p> <p>Face masks are required for use during times when groups of individuals pass or are not able to maintain social distancing guidelines such as hallway transitions and during bus transport.</p>	<p>Principal</p>	<p>Signage Regarding Expectations</p>	<p>N</p>
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p>	<p>Kenneth Rossi, Director of Special Education</p>	<p>Gloves</p> <p>Ful-San Products</p> <p>Hand Sanitizer</p>	<p>Y</p>

	<p>Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p>	<p>Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p>			
Strategic deployment of staff	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Ken Rossi, Director of Special Education	N/A	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students	Custodial Staff	Ken Albitz, Director of Buildings and Grounds	Staff Meeting w/ handouts	CDC Guidance for Cleaning and Disinfecting Schools	3/16/2020	3/16/2020
Disinfectant Fogger and Sanitizing Sprayer	Custodial staff	Ken Albitz, Director of Buildings and Grounds	One-on-One Training	Disinfectant Fogger and Sanitizing Sprayer	03/16/2020 & 08/03/2020	08/03/2020
Healthy Hygiene Practices	All Staff	Laura Schaeffer, School Nurse	Online Training		8/3/2020	Prior to start of 2020-2021 School Year
Implementing the SHASD Health and Safety Plan	All Staff	Susan Morgan, Director of Curriculum and Technology	Online Training		8/3/2020	Prior to start of 2020-2021 School Year
Physical Education	PE Teachers	Building Principals	Online Training		8/3/2020	Prior to start of 2020-2021 School Year
Implementing the SHASD Health and Safety Plan for Building Principals	All Principals	Susan Morgan, Director of Curriculum and Technology	In Person Training		8/3/2020	Prior to start of 2020-2021 School Year
COVID-19 Health and Safety Plan Discussion	Principals Nurses	Laura Schaeffer	In Person Training		07/14/2020	08/13/2020
COVID 19 Health Care Procedures for Nurses	All Nurses	Laura Schaeffer	In Person Training		08/03/2020	Prior to start of 2020-2021 School Year

Safety Protocols for Students with Complex Needs	Special Education	Kenneth Rossi, Director of Special Education	In Person		08/03/20	Prior to start of 2020-2021 School Year
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Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
2020-2021 District Instructional Options	Faculty/Staff Students Parents Guardians Community	Dr. Shawn T. Fitzpatrick, Superintendent	Video Message/ Website/ Email		
Board of Directors COVID-19 Update	SHASD Board of Directors and Community	Dr. Shawn T. Fitzpatrick, Superintendent	On site presentation	7/29/2020	08/13/2020
Faculty Coffee Chats	Building Staff Representatives	Dr. Shawn T. Fitzpatrick, Superintendent	On site meeting	07/20/20 07/21/20 07/23/20	07/29/20
Parent Survey	Parents/ Guardians	Dr. Susan Morgan, Director of Curriculum, Instruction, and Technology	Online Survey	6/22/20 08/1/20	07/3/20 08/26/20
Return to School Survey	Parents/ Guardians	Dr. Susan Morgan, Director of Curriculum, Instruction, and Technology	Online Survey	07/30/20	07/28/20
SHASD Building Reopening Letter	Principals	Dr. Shawn T. Fitzpatrick, Superintendent	Written	08/3/20	08/3/20
SHASD District Reopening Letter	Community	Dr. Shawn T. Fitzpatrick, Superintendent	Written	08/3/20	08/3/20
Parent/Guardian Updates	Guardians	Dr. Shawn T. Fitzpatrick, Superintendent	Email, Video, Phone Message	Ongoing	Ongoing
Staff Updates	Staff	Building Principals	Email, Video, Phone Message	Ongoing	Ongoing
Dept. of Health Communication	All Stakeholders	Susan Morgan, Director of Curriculum and Technology	Phone, Email	Ongoing	Ongoing

Health and Safety Plan Summary: Schuylkill Haven Area School District

Anticipated Launch Date: August 26, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Use of PPE required (masks, gloves, face-shields) when not able to social distance.</p> <p>Daily use of Disinfectant Fogger and Sanitizing Sprayer for classrooms, hallways, and stairwells.</p> <p>Practice Social Distancing & Hygiene standards</p> <p>The district will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>Steps have been taken to prohibit communal drinking fountains. Replace with touchless bottle filling stations. Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified.</p> <p>Increase ventilation wherever possible.</p> <p>All spaces where the Achieve program occurs will be disinfected daily.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practice</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Classroom: Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Limit gatherings, events and extracurricular activities, including the Achieve Program, to those that can maintain social distancing.</p> <p>Classes can be held in large area indoors and outdoors when possible.</p> <p>Every effort will be made to maintain 6 feet social distancing. Dividers may be used in certain situations.</p> <p>Cafeteria: Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Students meals will be prepared and sealed for ease of distribution for each student.</p> <p>Student dining areas and cafeteria serving areas will be frequently disinfected</p> <p>Hygiene: All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p> <p>Signage: Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p>
<p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p>	<p>Sports activities: Limit large group activities such as extracurriculars in accordance with PIAA and PMEA Guidelines</p>

Ensure all large group activities including, but not limited to outdoor assemblies, concerts, and theater shows follow social distancing guidelines.

Physical Education:

Select and provide safe opportunities for exercise and sports events for students.

Train teachers, coaches, officials, and staff on all safety protocols.

Limit team sports and group games following social distancing guidelines.

Recess:

Limit recreation areas to open spaces.

Prohibit use of playground structures.

Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.

Sharing of Items:

Instruments:

Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.

Disinfect shared items between uses

Cubbies/Lockers:

Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas. Lockers will not be available in Middle and High School.

Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.

Transportation:

Routes will be developed, paying particular attention to balancing student ridership.

Encourage parents/ guardians to transport children.

Elementary start and end times will be altered to add additional runs and reduce the number of passengers on each bus.

Students will be required to wear masks. They will have assigned seats on the bus.

*** Limiting the sharing of materials among students**

*** Adjusting transportation schedules and practices to create social distance between students**

*** Unique safety protocols for students with complex needs or other vulnerable individuals**

*** Strategic deployment of staff**

Unique Safety protocols:

Extra precautions in low incidence programs (AS, MDS, SFLS, LSS). See section above for full details.

Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Schuylkill Haven Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **(Insert Date as Month, Day, Year)**.

The plan was approved by a vote of:

Yes

No

Affirmed on: **(Insert Date as Month, Day, Year)**

By:

(Signature of Board President)

(Print Name of Board President)

APPENDIX A

As of July 14, 2020, the state has clarified that the 14-day travel quarantine is provided as a recommendation and not a requirement.

The procedure for those returning from a state identified hot spot during this summer will be:

1. Employee should inform supervisor of potential issue as soon as possible.
2. Discussion should occur with supervisor regarding activities and level of possible exposure.
3. If risk is excessive and exposure likely:
 - * The employee should quarantine for 7 calendar days and then be reassessed by supervisor.
 - * If telework can occur with the ability to perform all duties, the employee may work from home and would not be required to utilize sick days.
 - * If telework cannot occur due to the responsibilities of the employee, sick days will need to be used.
4. If risk to exposure is deemed to be minimal:
 - * The employee may return to work duties, segregated from others.
 - * When inside, mask or shield must be worn at all times, even when socially distant.
 - * When outside, mask or shield may only be removed when completely segregated from others.
 - * Mitigation efforts must be followed during travel to and from work sites with others in vehicles.
5. During breaks and/or lunch, the employee may remove mask or shield, but should remain segregated from all others, with significant social distance.
6. None of this procedure is to be ignored based upon the any relaxed comfort level of others around the potentially exposed employee. It is not negotiable.